



STATE LEVEL NODAL AGENCY
WATERSHED MANAGEMENT, MANIPUR
Department of Planning, Babupara, Imphal-795001

NOTICE INVITING TENDER

Dated, Imphal the 11th December, 2023

Tender No: SLNA -103/24/2023-SLNA-WM(SLNA) – 7

TENDER FOR SUPPLY OF FARM YARD MANURE (FYM)

State Level Nodal Agency for Watershed Management - SLNA (WM), Manipur invites tender (two bids system) from registered farms/ individual vendors/registered startup for supply of the Farm Yard Manure/Compost under Pradhan Mantri Krishi Sinchayee Yojna – Watershed Development Component 2.0 (PMKSY – WDC 2.0)

Item No	Name of the item	Specification
1	Farm Yard Manure (FYM)	Well decomposed free from plastic waste, stones, etc.

Tender documents may be downloaded from the government websites viz www.manipur.gov.in and planningmanipur.gov.in.

CRITICAL DATE SHEET AND OTHER DETAILS:

Publication date	12.12.2023
Bid document download/ sale start date	12.12.2023
Bid submission Start date	13.12.2023
Bid Submission Last date	Till 03:00 PM of 3.1.2024
Bid opening date	04:00 PM of 3.1.2024
Place of opening of technical bid	The Chief Executive Officer, SLNA (WM), Manipur, Planning Department, Babupara-795001
Address for communication	-do-
Tender value	Rs.60.00 lakh

N. Kulkarni Devi
(N. Kulkarni Devi)
Chief Executive Officer
SLNA (IWMP) Manipur

Copy to:

1. Secretary to Hon'ble Chief Minister Manipur,
2. Staff Officer to Chief Secretary, Manipur.
3. Director, Information Technology, Department with a request to upload the tender notice along with the details enclosed in the website of Government of Manipur.
4. The Editor, Poknapham and the Sangai Express with a request to publish the tender notice for 1 (one) day both in English and Manipuri version
5. Guard file.

1. General Conditions for supply of Farm Yard Manure (FYM):

- i. Licensed Manufacturers or authorised dealer/ sub dealer having registered GST may apply for supply of FYM.
- ii. Supply shall be as per specification mentioned in the tender.
- iii. The purchased FYM must be delivered to DC/ PIA Office of Imphal West, Imphal East, Jiribam, Kakching, Kangpokpi, Senapati, Ukhrul, Churachandpur, Pherzawl, Tamenglong, Noney, Chandel and Tengenoupal districts.
- iv. It should be ensured that only first use packaging material of uniform sizes used for making supplies containing **50 kg per bag**. Packaging should be able to prevent damage or deterioration during transit. All bag should be sealed running along the top and lower opening.
- v. All bids must be accompanied by Earnest Money Deposit (EMD) as specified in the bid document and must be furnished with the bid.
- vi. **Quantity may be increased or decreased as per actual requirement and decision of the SLNA shall be treated as final.**
- vii. At any time prior to the date of submission of bid, the authority inviting tender may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid, the authority inviting tender, may at his discretion, extend the date and time for submission of bids.
- viii. The bid and all correspondence and documents shall be in the English language.
- ix. SLNA (WM) reserves the right to reject any or all tenders and shall not be bound to assign any reasons for such rejection.

2. Technical criteria for supply of Farm Yard Manure (FYM):

- a. Firm should be a licensed Manufacturers or authorised dealer/ sub dealer/registered Startups having registered GST. The composition/specification of the FYM to be supplied should comply with the specification mentioned in the tender.
- b. Proof of Financial status in the form of balance sheet / ITR of the farm/ Vendor in regard to the business for the Assessment Year 2021-22 and 2022-23.
- d. Agency should have successfully completed similar contract in supplying FYM to reputed government or non-government agencies. Otherwise, a NIL declaration in this respect is to be submitted.
- e. Firm/ Vendor should not be a banned/ backlisted/ temporarily suspended by any /Government / Department / Organisation.

3. Earnest Money Deposit:

- All bids must be accompanied by **EARNEST MONEY DEPOSIT** of an amount of **Rs 1,20,000/-** (Rupees One lakh twenty thousand only) in the form of Demand Draft/Bankers Cheque in favour of "**Chief Executive Officer, State Level Nodal Agency for Watershed Management SLNA (WM), Manipur**". EMD submitted in any other form or bids without EMD shall summarily rejected. The EMD of the successful bidder shall be retained till completion of the tender period but shall not carry any interest. The EMD of the unsuccessful bidders will be returned within 30 days after the finalization of the tender.

4. Security Deposit:



L1 bidder shall deposit a security deposit of 5% of the L1 value at the time of signing agreement, which will be refunded after 1 month of successful deliver of the item. It shall not carry any interest.

5. Financial Bid:

- The quoted bid should include Transportation cost (as one unit). Bidder shall also include GST, where ever is applicable.
- The bidder shall quote the rates both in figure and word.
- The rates once offered must remain fixed and should not be change for whatsoever reason during the contract period.

6. Technical proposal and content – supply of Farm Yard Manure (FYM):

- a. Covering letter.
- b. General information about the bidder.
- c. EMD in the form of Demand Draft/Bankers Cheque.
- d. Duly attested copy of Valid Registration certificate /Trade license certificate for doing such business.
- e. Copy of PAN card.
- f. Duly attested photocopy of the manufacturing license for the products approved by the Licensing Authority must be enclosed for product quoted in the tender.
- g. Duly attested photocopy of valid GST registration certificate. Exempted category shall submit proof of exemption, if any.
- h. Details of similar supply assignment done in the past and financial status to be supported by document, if any. Otherwise, a NIL declaration in this respect is to be submitted.
- i. Income Tax Return for the Assessment year 2021-2022 &2022-2023 covering item listed business, if any.
- j. Self-declaration certificate of Non-blacklisting / Non banning / Temporary suspension by any Government Department / Organizations.
- k. An undertaking stating that if the information / declaration / scanned documents furnished in respect of eligibility criteria are found to be wrong or misleading at any stage, the bidder will be liable, to punitive action with immediate cancellation.
- l. CEO/SLNA may ask to physically produce any of the certificates in original for verification, if needed.

7. Financial proposal and content:

Item No	Name of the item	Specification	Rate per Kg (Rs)
1	Farm Yard Manure (FYM) / compost	Well decomposed free from plastic waste, stones, etc.	

8. Validity of Bids:

Bids shall remain valid for acceptance for a period of 90 days after opening of Technical bid i.e. Technical bids with shorter validity shall be rejected. Purchaser may solicit bidders' consent to an extension of bid Validity period. A bidder may refuse extension request without forfeiting the bid Security.

9. Validity of tender:

The validity of tender of the successful bidder shall be at least 1 year from the date of finalization of the order and the successful bidder(s) are bound to supply the items at agreed rates during this period. This validity period may be further extended with mutual consent.

10. Tender Evaluation:

- Both the bids should be submitted in sealed cover separately. Tenders number of the technical and financial bids should be superscribed on the respective sealed covers in order to clearly identify the two bids.
- The technical bids submitted by the bidders will be evaluated by concerned technical committee and the technically qualified bidders can only participate in the Financial Bids.
- For technical evaluation, concerned technical committee will examine the eligibility of the bidder as per the technical bid documents notified in the tender. Bids of the bidder not satisfying the eligibility criteria and any technical deviation / non submission of any of the documents mentioned above, will be summarily rejected by the committee.
- All the financial bids shall then be ranked according to the financial bid in increasing order. (The bidder quoting least amount, as rank L1 and quoting next higher figure as LZ and so on).
- L1 will be declared as successful bidder and his offer will be processed further.
- However, SLNA (WM) reserves the right to offer the contract to the L2 and L3 Bidders as well, if there is any non-compliance of timely supply by the L1 bidder evaluated through the Technical and Financial bids.

11. Mode of submission:

- The Sealed tender shall be submitted by registered post or speed post or by depositing the tender form in the drop box of the office of CEO, SLNA (WM), Manipur, Planning Department Office, Babupara, Imphal 795 001 on or before 03:00 PM of 3.1.2024. Tender received after aforesaid date, time and received in any other mode shall be rejected. The CEO, SLNA (WM), Manipur shall not be responsible for any kind of delay.

12. Payment to the Agency:

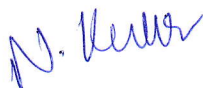
- Payment will be made by PFMS mode within 15 days on submission of invoice to CEO, SLNA(WM) after successful delivery of the consignment to District/ SLNA.
- Applicable GST (TDS) will be deducted by Planning Department.

13. Agreement:

The successful tenderer shall execute an agreement on non-judicial stamp paper of value of Rs.100/- (stamp duty to be paid by the tenderer) within 15 days from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted.

14. Adjudication/ Review Board:

Any dispute arising out of or during execution of the contract shall be settled with mutual agreement through an Adjudication/Review Board appointed by the appropriate authority of the purchasing organization.



15. Saving Clause:

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person for anything that is done in good faith or intended to be done in pursuance of tender.

16. Laws governing the contract & jurisdiction:

The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the tender such dispute would be subject to the jurisdiction of the Civil Court within the city of Imphal only.

