

Government of Manipur
Secretariat: Planning Department

LAST DATE FOR SUBMISSION OF TENDER : 15th June, 2022 upto 1.00 p.m.
DATE OF AUCTION OF VEHICLE/CARS : 17th June, 2022 at 2.00 p.m.

AUCTION-CUM-BID NOTICE
FOR
SALE OF OFF-ROAD VEHICLES

Sealed tenders are invited for auction of 11 off-road vehicles viz. 2 -Maruti Van (1999-2003 model), 1 -Indica DLE Car (2003 model), 1 -Auto Rickshaw (2002 model), 1 -Maruti Gypsy (H-Top 2003 model), 1 -Indigo LX Car (2005 model), 2 -Maruti Gypsy (2005-2006 model), 1 -Maruti Esteem (2006 model) and 2 -Scorpio (2009-2010 model) in the office premises on 'AS IS WHERE IS BASIS' on 17.06.2022 at 2.00 p.m. Sealed tenders/rates may be submitted on or before 15.06.2022 up to 1.00 p.m. as per descriptions of the Vehicles mentioned at Annexure 'A' annexed hereto.

Interested parties for inspection and other details in respect of the said vehicles, if they so desire, may inspect the said vehicles on any working day between 11 a.m. to 4.00 p.m. except holiday for any further information about the said off-road vehicles before quoting the rates.

A. TENDER

1. Two separate sealed envelopes should be used for submitting (i) "Earnest Money" and (ii) "Tender Document", superscribing on the envelopes (a) "Earnest Money for SALE OF OFF-ROAD VEHICLES" and (b) "Tender for SALE OF OFF-ROAD VEHICLES" respectively. Bidder is required to submit separate sealed cover written bids for each of the vehicle(s), they intend to bid for.
2. The tender may be sent by post sufficiently early so as to reach the Registry within time, or may be delivered to the undersigned. If tender is sent through Messenger, an authority letter from the tenderer with proof of identity may also be given to the Messenger so that he could show the same along with his own identity proof to the Reception counter of Planning Department for issuance of Entry Pass.
3. The tenderer is expected to examine all the instructions, Proforma's terms & conditions and specifications in the tender documents. Failing to furnish all information required by the tender document in any respect will be at the tenderer's risk and may result in the rejection of the tender.
4. The tender must be received not later than the date & time specified for submitting the same. In case, the date of submitting the tender will be declared as holiday by the State Government then next working day will be treated as due date of tender.

B. TERMS AND CONDITIONS OF BID

5. The auction of all the vehicles will be held one by one, and not as a single lot. The bid will be confirmed in favour of the person offering the highest bid in respect of that vehicle. The auction will be held in the office premises of Planning Department, Babupara, Imphal.
6. Only those bidders shall be eligible for bidding in the auction, who deposit refundable amount by way of "Demand Draft/D-at-Call as Earnest Money" as per details mentioned in Annexure-A attached herewith for the vehicle(s), they are opting for or bidding for which is drawn in favour of "Deputy Director, Secretariat: Planning Department" account of DDO(Planning) from a nationalized bank which will be refunded to

the unsuccessful bidder on their written request with respect thereto. Name of the firm/individual, telephone no. and address may be indicated on the reverse side of the **Demand Draft/D-at-Call**. A person who deposits the aforesaid amount as earnest money for particular vehicle may be eligible to bid for more than one vehicle subject to the payment of money as mentioned in **Clause -17**.

7. The Director (Planning) will deal with bidder directly and no middlemen/agents/commission agents etc. should be asked by the bidder to represent their cause and they will not be entertained by the Department. At the bidding, any bidder/s trying to form cartel with other bidder to otherwise influence the bidding process may be evicted and his/their earnest money may be liable to be forfeited.

8. The Director (Planning) reserves the right to make any change, at any time, in term and conditions of the Notice Inviting Tender and accept or reject any or all tenders wholly or partly without assigning any reason thereof. The decision of the Director (Planning) shall be final.

9. Over-writing/over-typing or erasing of the figures which render it doubtful or ambiguous are not allowed and shall render the bid invalid.

10. Quotations including the documents submitted therein must be duly signed failing which the offer shall be liable for rejection.

11. Each bidder has to certify that all the terms and conditions are acceptable to him. The Earnest Money shall stand forfeited in case of breach of any of the conditions mentioned herein.

12. Before start of auction of each vehicle, closed cover bids received for the vehicle shall be opened and declared.

13. Auction for only one vehicle will be taken up at a time and each bidder will be permitted to offer his highest bid over and above the reserve price or highest written bid received for the vehicle, whichever is higher, and sale will be fixed in favour of the bidder offering the highest bid of the vehicle. The auction in respect of the next vehicle will be conducted only after receiving the 25% amount of the reserved price for the previous vehicle.

14. If the auction is not completed on that day up to 5.00 p.m. the same will be continued on the next working day commencing at 11.30 a.m. till all the vehicles are sold in auction. If there is no bidder for any one vehicle, the next one will be put for auction.

15. It is obligatory on each bidder who desires to purchase more than one car, should quote or such number of vehicles in that category as per Annexure-A attached herewith. Bidder is required to submit separate sealed cover written bids for each of the vehicles, they intend to bid for. Vehicle to the successful bidder shall be released only after depositing full and final payment by the bidder.

16. An unsuccessful bidder shall however be permitted to participate in auction-cum-bid for remaining vehicles even if such bidder has not submitted written bid for those vehicles provided that earnest money deposited by them for atleast one vehicle is available.

17. 25% of the reserved price of the vehicle is to be deposited by the highest bidder immediately on the spot which will be provisionally accepted, by way of demand draft or D-at-Call. If the amount is not deposited, the earnest money will be forfeited and that vehicle will be put for auction again and the bidder will be barred from participating in auction for any other vehicle.

18. The Bidder would be eligible to bid for more than one vehicle, subject to the payment of money as mentioned in **Clause -17** and further subject to the condition that such bidder has submitted such number of bids and further that the bid shall not be less than the reserve price or written bid submitted, if any, in relation to that vehicle.

19. To be eligible for bidding, the Bidder shall along with depositing the earnest money for particular vehicle, submit Written Bid/bids in closed cover in Proforma (Annexure 'A') for such number of vehicle/s