

Government of Manipur  
Secretariat: Planning Department

LAST DATE FOR SUBMISSION OF TENDER : 15<sup>th</sup> June, 2022 upto 1.00 p.m.  
DATE OF AUCTION OF VEHICLE/CARS : 17<sup>th</sup> June, 2022 at 2.00 p.m.

**AUCTION-CUM-BID NOTICE**  
**FOR**  
**SALE OF OFF-ROAD VEHICLES**

Sealed tenders are invited for auction of 11 off-road vehicles viz. 2 -Maruti Van (1999-2003 model), 1 -Indica DLE Car (2003 model), 1 -Auto Rickshaw (2002 model), 1 -Maruti Gypsy (H-Top 2003 model), 1 -Indigo LX Car (2005 model), 2 -Maruti Gypsy (2005-2006 model), 1 -Maruti Esteem (2006 model) and 2 -Scorpio (2009-2010 model) in the office premises on 'AS IS WHERE IS BASIS' on 17.06.2022 at 2.00 p.m. Sealed tenders/rates may be submitted on or before 15.06.2022 up to 1.00 p.m. as per descriptions of the Vehicles mentioned at Annexure 'A' annexed hereto.

Interested parties for inspection and other details in respect of the said vehicles, if they so desire, may inspect the said vehicles on any working day between 11 a.m. to 4.00 p.m. except holiday for any further information about the said off-road vehicles before quoting the rates.

**A. TENDER**

1. Two separate sealed envelopes should be used for submitting (i) "Earnest Money" and (ii) "Tender Document", superscribing on the envelopes (a) "Earnest Money for SALE OF OFF-ROAD VEHICLES" and (b) "Tender for SALE OF OFF-ROAD VEHICLES" respectively. Bidder is required to submit separate sealed cover written bids for each of the vehicle(s), they intend to bid for.
2. The tender may be sent by post sufficiently early so as to reach the Registry within time, or may be delivered to the undersigned. If tender is sent through Messenger, an authority letter from the tenderer with proof of identity may also be given to the Messenger so that he could show the same along with his own identity proof to the Reception counter of Planning Department for issuance of Entry Pass.
3. The tenderer is expected to examine all the instructions, Proforma's terms & conditions and specifications in the tender documents. Failing to furnish all information required by the tender document in any respect will be at the tenderer's risk and may result in the rejection of the tender.
4. The tender must be received not later than the date & time specified for submitting the same. In case, the date of submitting the tender will be declared as holiday by the State Government then next working day will be treated as due date of tender.

**B. TERMS AND CONDITIONS OF BID**

5. The auction of all the vehicles will be held one by one, and not as a single lot. The bid will be confirmed in favour of the person offering the highest bid in respect of that vehicle. The auction will be held in the office premises of Planning Department, Babupara, Imphal.
6. Only those bidders shall be eligible for bidding in the auction, who deposit refundable amount by way of "Demand Draft/D-at-Call as Earnest Money" as per details mentioned in Annexure-A attached herewith for the vehicle(s), they are opting for or bidding for which is drawn in favour of "Deputy Director, Secretariat: Planning Department" account of DDO(Planning) from a nationalized bank which will be refunded to



the unsuccessful bidder on their written request with respect thereto. Name of the firm/individual, telephone no. and address may be indicated on the reverse side of the **Demand Draft/D-at-Call**. A person who deposits the aforesaid amount as earnest money for particular vehicle may be eligible to bid for more than one vehicle subject to the payment of money as mentioned in **Clause -17**.

7. The Director (Planning) will deal with bidder directly and no middlemen/agents/commission agents etc. should be asked by the bidder to represent their cause and they will not be entertained by the Department. At the bidding, any bidder/s trying to form cartel with other bidder to otherwise influence the bidding process may be evicted and his/their earnest money may be liable to be forfeited.

8. The Director (Planning) reserves the right to make any change, at any time, in term and conditions of the Notice Inviting Tender and accept or reject any or all tenders wholly or partly without assigning any reason thereof. The decision of the Director (Planning) shall be final.

9. Over-writing/over-typing or erasing of the figures which render it doubtful or ambiguous are not allowed and shall render the bid invalid.

10. Quotations including the documents submitted therein must be duly signed failing which the offer shall be liable for rejection.

11. Each bidder has to certify that all the terms and conditions are acceptable to him. The Earnest Money shall stand forfeited in case of breach of any of the conditions mentioned herein.

12. Before start of auction of each vehicle, closed cover bids received for the vehicle shall be opened and declared.

13. Auction for only one vehicle will be taken up at a time and each bidder will be permitted to offer his highest bid over and above the reserve price or highest written bid received for the vehicle, whichever is higher, and sale will be fixed in favour of the bidder offering the highest bid of the vehicle. The auction in respect of the next vehicle will be conducted only after receiving the 25% amount of the reserved price for the previous vehicle.

14. If the auction is not completed on that day up to 5.00 p.m. the same will be continued on the next working day commencing at 11.30 a.m. till all the vehicles are sold in auction. If there is no bidder for any one vehicle, the next one will be put for auction.

15. It is obligatory on each bidder who desires to purchase more than one car, should quote or such number of vehicles in that category as per Annexure-A attached herewith. Bidder is required to submit separate sealed cover written bids for each of the vehicles, they intend to bid for. Vehicle to the successful bidder shall be released only after depositing full and final payment by the bidder.

16. An unsuccessful bidder shall however be permitted to participate in auction-cum-bid for remaining vehicles even if such bidder has not submitted written bid for those vehicles provided that earnest money deposited by them for atleast one vehicle is available.

17. 25% of the reserved price of the vehicle is to be deposited by the highest bidder immediately on the spot which will be provisionally accepted, by way of demand draft or D-at-Call. If the amount is not deposited, the earnest money will be forfeited and that vehicle will be put for auction again and the bidder will be barred from participating in auction for any other vehicle.

18. The Bidder would be eligible to bid for more than one vehicle, subject to the payment of money as mentioned in **Clause -17** and further subject to the condition that such bidder has submitted such number of bids and further that the bid shall not be less than the reserve price or written bid submitted, if any, in relation to that vehicle.

19. To be eligible for bidding, the Bidder shall along with depositing the earnest money for particular vehicle, submit Written Bid/bids in closed cover in Proforma (Annexure 'A') for such number of vehicle/s



of the particular make, which the bidder intends to purchase. The written Bid(s) shall not be less than the reserve price of the vehicle(s), as mentioned in Annexure- 'A' but may be more than that. At the time of auction, no bidder shall be permitted to bid for vehicle for an amount less than the reserve price of the particular vehicle as mentioned in **Annexure-'A'** or the highest written bid received, whichever is higher.

20. On final acceptance of the bid, the remaining balance amount of the accepted bid amount is to be deposited by the highest bidder within one week of communication of the acceptance to the bidder, failing which amount already deposited shall stand forfeited and vehicle will be put for auction. After depositing the remaining balance amount, the vehicle will be handed over to the highest bidder.

21. The officers/staff of the Planning Department, Government of Manipur and their family members shall not be permitted to participate in the auction.

22. The successful bidder shall get the vehicle transferred in his name as per rules, at his own cost and responsibility, immediately on taking delivery and in any case within the time prescribed for this purpose. Director (Planning) shall not in any manner be concerned with or responsible for registration of the vehicles, and will have no liability whatsoever after the delivery of vehicle to the successful bidder.

### **C. TERMS AND CONDITIONS FOR SUCCESSFUL BIDDER**

23. 25% percent amount of reserved price of the vehicle is to be deposited by the highest bidder immediately on the spot which will be provisionally accepted, by way of Demand draft or D-at-call. If the amount is not deposited, the earnest money will be forfeited and the vehicles will be put for auction again and such bidder will be barred from participating in auction taking place in furtherance of the cancelled auction.

24. On final acceptance of the bid, the remaining balance amount is to be deposited by the highest bidder within one week of communication of acceptance, failing which amount already deposited shall stand forfeited and the said vehicle(s) will be put for auction again. After full and final deposit of the amount, the vehicle shall be allowed to be delivered to the successful bidder after executing the necessary documents.

25. The successful bidder will have to abide by the terms and conditions as may be fixed from time to time by the Director, Planning Department, Manipur.

26. The successful bidder shall engage his own arrangement for the purpose of taking delivery of auctioned vehicle(s).

27. The successful bidder shall ensure that the personnel so deployed should maintain due decorum and also restrain them from mixing up with any outside element or with the workers/staff of the Department.

28. The successful bidder shall take delivery of the auctioned vehicle(s), at his own cost and responsibility and in any case within the time prescribed for this purpose. Director (Planning) shall not in any manner be concerned with or responsible for these vehicle(s), and will have no liability whatsoever after the delivery of said vehicle(s) to the successful bidder. It shall be presumed that the bidder has fully inspected the vehicle(s) before the auction. The Department shall not be responsible and shall not entertain any complaint in respect of any defect in the vehicle(s).

#### D. PENALTIES

29. Conditional bid will not be entertained. If the bid is withdrawn by the bidder at any time after it is provisionally accepted, the entire money deposited by him shall stand forfeited.
30. At the time of auction, any bidder trying to cartel with other bidders or otherwise influence the auction process may be evicted and earnest money of such bidder may liable to be forfeited.
31. In case of default of any conditions as stated hereinabove by any bidder during the period of auction, the earnest money so paid by the bidder shall stand forfeited without any further notice of opportunity.

#### E. INVITATION OF TENDER

Interested parties may send their sealed tenders in two separate sealed envelopes one containing (i) "Earnest Money" and another containing the (ii) "Tender Document" superscribing on the envelopes (a) "Earnest Money for "SALE OF OFF-ROAD VEHICLES" and (b) "Tender for SALE OF OFF-ROAD VEHICLES" respectively, addressed to the Director, Planning Department, Manipur, so as to reach on or before **15<sup>th</sup> June, 2022 up to 1.00 p.m.** which may be opened on the **17<sup>th</sup> June, 2022 at 1.00 p.m.** in the Department, by a Committee of Officers constituted for the purpose before the tenderers or their authorized representatives who may wish to remain present. The tenders received after due date and/or time and without Earnest Money will not be entertained. In the first instance, envelopes containing Earnest Money and thereafter, Envelopes containing tender documents will be opened.

*N. Kulkarani Devi*  
(N. Kulkarani Devi)  
Director (Planning), Manipur

Encl: Annexure-'A'



ANNEXURE-A

GOVERNMENT OF MANIPUR  
SECRETARIAT: PLANNING DEPARTMENT

LAST DATE OF TENDER : 15<sup>th</sup> June, 2022 up to 1.00 p.m.  
DATE OF AUCTION OF VEHICLE: 17<sup>th</sup> June, 2022 at 2.00 p.m.....  
COST OF TENDER FORM : Rs. 500/- (Rupees five hundred) only.

PROFORMA

(To be filled in by the bidders with reference to Auction Notice dated ..... for sale of various off-road vehicles)

|    |  |   |  |
|----|--|---|--|
| 1. | Name of the Bidder with address  | : |  |
| 2. | Name of the contact person with Mobile/Telephone No.(s)  | : |  |
| 3. | Fax No./e-mail ID  | : |  |
| 4. | PAN No. (with photocopy)   | : |  |
| 5. | GST No., if any  | : |  |
| 6. | Price to be offered by way of written bid against each registered vehicle mentioned below (in any case be not less than the reserve price fixed but may be more than that) |   |  |

| Sl. No | Type of vehicle      | Registra-<br>tion No. | Year<br>of<br>manuf. | No. of km.<br>covered | MRP<br>(Rs.) | EMD<br>amount | Bidding<br>for vehicle<br>with EMD<br>(Yes/No) | Quoted price (Rs.) in figure and<br>words. |
|--------|----------------------|-----------------------|----------------------|-----------------------|--------------|---------------|--|--|
| 1.     | Maruti Van           | MN 1A<br>6920         | 1999                 | 1,32,742              | 6,000.00     | 1500.00       |  |  |
| 2.     | Maruti Van           | MN 1K<br>1760         | 2003                 | 1,55,207              | 6,000.00     | 1500.00       |  |  |
| 3.     | Indica DLE<br>Car    | MN 1K<br>1920         | 2003                 | 1,73,176              | 6,000.00     | 1500.00       |  |  |
| 4.     | Auto<br>Riskshaw     | MN 1M<br>7444         | 2002                 | 1,52,261              | 2,000.00     | 500.00        |  |  |
| 5.     | Maruti<br>Gypsy(Top) | MN 01K<br>3287        | 2003                 | 1,79,213              | 17,000.00    | 4250.00       |  |  |
| 6.     | Indigo LX<br>Car     | MN 01K<br>5170        | 2005                 | 1,71,905              | 15,000.00    | 3750.00       |  |  |
| 7.     | Maruti<br>Gypsy      | MN 01K<br>7215        | 2006                 | 1,25,275              | 19,000.00    | 4750.00       |  |  |
| 8.     | Maruti<br>Gypsy      | MN 01K<br>5300        | 2005                 | 4,11,321              | 18,000.00    | 4500.00       |  |  |
| 9.     | Maruti<br>Esteem     | MN 01K<br>7270        | 2006                 | 3,99,344              | 10,000.00    | 2500.00       |  |  |
| 10     | Scorpio              | MN 01W<br>4517        | 2009                 | 3,88,132              | 35,500.00    | 8875.00       |  |  |
| 11     | Scorpio              | MN 01X<br>0176        | 2010                 | 3,72,465              | 37,500.00    | 9375.00       |  |  |

Signature of the participant

Date: .....

Place: .....