

NO. 2/DLMC/2011/Plg
GOVERNMENT OF MANIPUR
SECRETARIAT: PLANNING DEPARTMENT

Imphal, the 19th August, 2011

To

All Heads of Department, Manipur.

Subject: One-day Workshop on "monitoring state and central projects in districts" in the Sectt Conference Hall held on 29th July, 2011.

Sir,

Please find enclosed a copy of the recommendations of the one day workshop held on 29/07/2011 in the Sectt Conference Hall.

2. To start with implementation of the recommendations Planning Department will act on the areas i) strengthening district Planning infrastructure ii) coordinating SAT/NIC/IT for online Plan project monitoring iii) coordinating line Deptts/DCs to share information with DLMCs iv) organizing meeting for convergence of specific programmes and v) other specific areas required to enable realization of the objectives of the recommendations.

3. While we act on the above areas you are requested to take the immediate action at your end on the points indicated below:

- i) Installation of HW/SW/Internet connectivity required for on-line data entry
- ii) Nomination of nodal officers to coordinate online data entry
- iii) Submission of particulars of nominated Nodal officers to SAT
- iv) To furnish the status of existing monitoring and reporting system at district level for schemes implemented by your department.

4. All the concerned HoDs are requested to take the actions required at your end and submit the action taken report to this Department by 30th August, 2011. Next workshop of the DLMC will be scheduled sometime in September, 2011.

Encl: As stated.

Yours faithfully,



(Dr. Th. Munindro Singh)
Director

Copy to:

1. SO to Chief Secretary, Govt of Manipur.
2. Special Secretary(Plg), Govt of Manipur
3. DG, State Academy of Training
4. SIO, NIC, Manipur
5. Special Secretary(IT), Govt of Manipur

Follow-up actions of the “One day workshop (for DCs and HoDs) on Monitoring State & Central Projects in Districts” held on 29/07/2011

As a follow up of the one day workshop, the following actions/steps are proposed

A. On the On-Line Plan Project Monitoring:

i) To conduct 3-day training programme, in online project monitoring and reporting, by 1st week of September 2011, in consultation with NIC HQ Imphal and State IT dept. This may be done at SAT.

Action: Planning Dept; SAT (with help from NIC and IT dept.)

ii) Line Deptts to ensure installation of Internet connectivity (lease-line or through USB/mobile) for on-line data transmission, by Sept 2011.

Action: Line Deptt

B. District level monitoring and reporting of progress of projects/programmes implemented by Line depts.

Decided that (i) Planning Dept will attempt standardization of sub-state (district and below) monitoring and reporting systems and processes for various Plan schemes/CSS; and (ii) DLMCs will help Line depts. strengthen district level monitoring, through authenticating individual monitoring reports, and ascertaining the results accrued out of schemes implemented/investment made by Line depts. **As preparatory to this,**

(i) All HoDs to furnish the list of schemes implemented in districts to Planning Dept. by 30th August,2011.

Action: Line depts.

(ii) All HoDs to furnish to Planning Department, by 30th August 2011, current system, and its use, of monitoring and reporting of project/programme deliverables in districts, of schemes implemented by the department. For each scheme Line Depts. implement, HoDs may submit reporting templates (districts to state hqs.) where they exist, and a suggestive template for adoption by the Government/DLMC, where no sub-

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state reporting mechanism exists. Along with the templates, HoDs shall also furnish the status of operationalisation of (district level) monitoring/reporting systems.

Action: Line depts.

C. Deptt-specific:

Schemes implemented by Power & MANIREDA in Districts:

Power Dept to share list of un-electrified villages/hamlets with respective DCs and with MANIREDA, for verification, with a copy to Planning Department. Thereafter, MANIREDA to submit targets vis-a-vis achievement to DCs. Planning Department to write to CE/Power for furnishing information by 30th August, 2011

Action: Planning Dept., Power, MANIREDA

Schemes implemented by PHED Dept at District Level and State Level:

CE/PHE & Dir/Edn-S to discuss proposal for convergence of specific programme, TSC/SSA/RMSA for providing Toilets in schools with no facility of toilets. Planning Department to organize a meeting with concerned depts. to sort out the matter within Aug. 2011.

Action : Planning, CE/PHE, Director/EdnS/DCs.

Schemes implemented by MSRRDA:

(i) CE/MSRRDA to make available to all DCs the complete list of proposals along with approved list, sanctioned works, status of implementation, monthly Progress Report (Both Financial & Physical) of works under PMGSY. Planning Department to write to CE/ MSRRDA for furnishing information by 30th August, 2011

Action: Planning Deptt/MSRRDA

(ii) DCs (Chandel, Churachandpur, Tamenglong and Bishnupur) to provide, within Aug 2011, accommodation for MSRRDA PIUs at District HQ, for effective implementation and coordination.

Action: DCs (CDL, CCP, TML, BPR)

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Schemes implemented by PWD:

(i) **CE/PWD** to share, by 30th Aug. 2011, the list of the Centrally sponsored Roads to DCs and Planning Department.

Action: PWD/Planning Deptt

Schemes implemented by Industries Dept in Districts:

PMEGP (Prime Minister Employment Guarantee programme):

Industries Dept. to conduct district-level awareness programme on schemes implemented through DICs, District Level/State Level Handloom/Handicraft Industries schemes implemented. Director Industries to provide list of defaulters in repayment of Bank loan to the DCs. Monitoring is done at the level of General Manager/DIC and submit report to Dir/Industries. Planning Department to write to Director/ **Industries** for furnishing information by 30th August, 2011.

Action: Planning Deptt

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