

GOVT. OF MANIPUR
OFFICE OF THE CHIEF SECRETARY

MINUTES OF THE XVIIth MONTHLY MEETING CHAIRED BY SHRI D.S.POONIA, CHIEF SECRETARY GOVT. OF MANIPUR WITH THE ADMINISTRATIVE SECRETARIES ON 11-11-2010 (10.00 AM)

List of Officers present and absent	is at	Annexure - A
PF of Ptg Deptt	is at	Annexure - B
PF of FD	is at	Annexure - C
List of deptts with Nil Expenditure(AP 2010-11)	is at	Annexure - D
List of deptts with less than 10% Expenditure (AF 2010-11)	is at	Annexure - E

Shri D.S.Poonia , Chief Secretary welcomed the Officers present. He informed the Administrative Secretaries about the forthcoming **visit of Smt.Sonia Gandhi, Chairperson UPA & NAC to Manipur on 12 November, 2010**. Informing that Smt Sonia Gandhi and the accompanying Central Ministers and officials have been declared as State Guests, he emphasized the importance of the VVIP visit and advised the Officers connected with specific programmes to ensure personal attention on topmost priority. He read out the final Tour Programme of the VVIP and the preparatory arrangements being made for the visit. He advised all Officers to attend the Public Function at Kangla and be seated by 12:30pm. They were also advised to ensure that all their staff also attend this official function. GAD was specifically tasked to co-ordinate arrangements for the State Visit.

2. Arrangements in respect of the visit of Smt.Sonia Gandhi to Imphal on 12-11-2010 .

Decisions taken :

- Shri. T. Ranjit, AS/DP to brief the L.Os attached to different dignitaries. L.Os shall also take briefing from Secy to H/CM and co-ordinate with Comm/GAD to ensure efficient arrangements for the VVIP/VIPs and officials accompanying them.
- GAD to co-ordinate with S/CM and ensure the text of the Invitation Cards, including the Minute-to-Minute Programme behind the Cards, is finalised in the forenoon and the Cards distributed as per list approved by H/CM. No other Deptt. will issue any Cards.

- GAD to confirm booking of three Suites in Raj Bhawan for use of visiting VIPs. In case addl accommodation is required. GAD to request Home Deptt to tie-up with the Assam Rifles, CRPF and BSF.
- Administrative Secretaries requested to place their GAD Cars at the disposal of GAD for meeting vehicle requirements in connection with the VVIP visit.

3. Financial Resources for the period of 2010-15 and submission of Non-plan gap .

- Comm / FD informed that the Planning Commission has recently constituted a Group on Finances for Special Category States (SCS) to make an assessment of the Non-Plan Gap of the SCS during 2010-15.
- The terms of reference of the Group on Finances of SCS are
 - To estimate the resources of SCS for the period 2010-15
 - To assess the Non-Plan Gap between non-plan revenue receipts and non-plan revenue expenditure for the period 2010-2015.
- All deptts were requested by FD to submit the information on receipts and expenditures by **02-11-2010**. Only three deptts (viz) Eco & Stat ; Science & Tech ; Election have furnished information.
Decision taken : All defaulting Deptts to furnish the information **by 22-11-2010 to FD**

4. Issue of orders by Line deptts to implement Devolution of Powers to the Hill Distt. Councils

Decisions taken: Noting that the Hills Deptt had not circulated copies of the latest Cabinet decision (03-11-2010), Hills Deptt was directed to do so immediately to enable the ADs to issue relevant Orders immediately. Hills Deptt also to circulate a copy each of the Statement on devolution approved by the Cabinet and the Order issued by the Govt of Tripura as a model.

- Each AD Secretary must obtain Administrative Approval to the draft orders (based on the devolution approved by the State Cabinet) of their Minister and, through the Chief Secretary, of the H/CM before issue of Orders and endorse copy to SO to CS and PS (Hills) among others.
- The Hills Deptt will compile the status Depttwise and make a PPT in the next monthly meeting.

5. **Cabinet Secretary's meeting to review "Availability of Essential Commodities and Augmentation of Storage Capacities etc" at Guwahati on 27th November 2010.**

Decisions taken :

- CAF&PD, PWD/BRTF/WORKS and Transport Deptts to furnish updated note on i) Availability and Storage Capacity of POL/LPG and PDS items, National Highways (particularly NH-39 & 53) and Railway Line from JBM to IMF respectively to the Staff Officer to the Chief Secretary **latest by 22-11-2010.**
- Pr. Secy /Works shall get a field survey of status of NH-53 conducted by PWD Engineers and furnish an updated note on current status, manpower and equipments deployed therein and furnish (in hard & soft copy) to the Chief Secretary **latest by 20-11-2010** . He should obtain feedback from the BRO also.
- Comn / Revenue to ensure transfer of Land (5.88 acres) to FCI for construction of Godown at Churachandpur within 30-11-2010.
- Regarding formal allotment of land already acquired for ICP, Moreh to the Deptt. of Border Management, MHA, PS/C&I shall arrange to transfer the LCS land and assets to Deptt. of Border Management & co-ordinate with Revenue and other deptts like the DC/Chandel, State PHED etc to complete the formal transfer, with approval of land & assets therein, with approval of State Cabinet in consultation with Revenue Deptt.

6. **MTDC follow-up on recovery of Loans – Targets and Achievements:**

- Against target of Rs. 8.70lakhs, the MTDC recovered Rs.5.63 lakhs during October,2010.
- MD/MTDC to ensure achievement of target for Nov2010 and also the shortfall for preceding months.
- Performance will be reviewed in each monthly meeting. MD/MTDC to furnish written statement to So to Chief Secretary before each monthly meeting and indicate reasons for shortfall, if any.
- The shortfall will get added to the recovery targets for subsequent months.

7. Expenditure Review : SPA 2010-11.

- Planning Commission has approved release of Rs. 241.14 cr out of total allocation of Rs 660 cr under SPA 2010-11.
- Projects awaiting Planning Commission approval is Rs. 418.86 cr.
- FD to expedite authorisation of SPA fund of Rs 241.14 cr, if transferred by Ministry of Finance and inform Chief Secretary.

Decisions taken :

- Plg deptt to follow-up & obtain clarifications sought by MOF and furnish to PC for early release of funds sanctioned.
- All deptts for which projects are yet to be sanctioned advised to follow-up with the Planning Commission for expediting approval within Nov., 2010.

8. Preparation of Draft Annual Plan 2011-12 proposals.

- Schedule for Finalisation of AP 2011-12 is as below:
 - Official level Resource discussion: 1/11/2010 to 20/11/2010
 - Last date of receipt of Draft Plan: 30-11-2010.
 - Two days Working Group discussion: 1/12/2010 till 07/01/2011
 - DCH & CM level discussion: Jan-Feb 2010.

Decisions taken :

- All deptts to ensure submission of Annual Plan, 2010 proposals in the requisite format to Shri. Indramani Singh, Jt Director, Plg deptt **latest by 30-11-2010.**
- All Administrative Secretaries /HODs to pay personal attention to the preparation of Plan Document as the past experience shows faulty preparation of Draft Plan document results in enormous delay in acceptance of the Annual Plan document by Planning Commission.

9. Expenditure Review : SPA 2009-10.

- Out of Rs 10.50 crores allotted under SPA 2009-10, Rs 478.68 cr has been drawn.
- Amount deposited under MH-8449 is Rs. 131.82 cr as per the records available with the Plg deptt.

- Amount utilized is Rs 453.02 cr. against which the UC &PR submitted to Planning Commission is for Rs 431.89 cr.

- The following deptts have shown **unsatisfactory performance** :

Name of the Deptt.	Amount Sanctioned(in lakhs)	% utilised
Rental Housing/PWD	400	32.75
Tribal Welfare	331	40
Jail	500	49.24
MDS	2573	53.75
Public Works(PAB)	3900	55.56
School Edn .	2100	55.76

Decisions taken :

- Deptts concerned shall show better utilization of SPA funds by **30th Nov 2010** so that State Govt. can have good case for claiming higher allocation under SPA for 2011-12.
- Deptts to submit UC &PR for the amount already utilized for the projects u/SPA 2009-10 to Ptg deptt **latest by 30-11-2010**.
- Comm/FD to share with Planning Deptt. the list of projects for Rs 61.48 cr lying under MH 8449 by **20-11-2010**.

10. Utilisation of Fund under Annual Plan 2010-11


- Rs 516.67 cr (19.87%) has been utilized as on 31-10-2010 against the approved outlay of Rs 2600 cr for 2010-11.
- There is an improvement of Rs 128.19 cr over the expenditure incurred upto the end of Sept. 2010.
- 12 Sectors/ deptts have reported zero expenditure upto the end of Oct 2010. (List of non-performing deptts is at Annexure D).
- 15 Sectors /deptts have incurred expenditure less than 10% (List of poor performing Deptts is at Annexure E).

Decisions taken :

- Depts to make sincere efforts to achieve atleast 50% expenditure by 30-11-2010. Those Depts which have ZERO expenditure on 30-11-2010 may face a cut in Plan Outlay in December,2010.
- FD to play pro-active role to assist in timely release of Plan Funds, if necessary, by calling AD Secretary and HOD for discussion instead of repeated back references.
- FD shall not deduct Agency Charges from MSDP & BRGF (three distts CDL, CCP, TML).
- RD to ensure timely release of 2nd installment State Share for BRGF and other RD Schemes to the Deputy Commissioners under intimation to the Chief Secretary.
- Release of Funds by MOBC & RD Depts to the DCs will be monitored in all Monthly meetings. ACS and Commissioner (MOBC) and Commissioner(FD) shall come prepared with written facts and figures.

11. The next monthly meeting will be held on Monday , 06-12-2010 at 10.00 am in the Conference Hall, Old Sectt.

12. The meeting ended with a vote of thanks.


(D.S.Poonia)
Chief Secretary, Manipur

Imphal: 18-11-2010

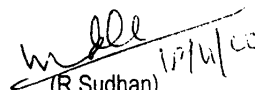
No.1/CS/PERS/2010

Copy to :-

1. Addl Chief Secretary
2. All Pr.Secretaries/ All Commissioners/ All Secretaries
3. All DCs
4. JD,Plg(M/I/K)
5. MD/MTDC

Copy for information to :

Secretary to Hon'ble Chief Minister , Manipur.


(R.Sudhan)
Staff Officer to Chief Secretary.