

GOVT. OF MANIPUR
OFFICE OF THE CHIEF SECRETARY

**MINUTES OF THE XIXth MONTHLY MEETING CHAIRED BY SHRI D.S.POONIA, CHIEF SECRETARY
GOVT. OF MANIPUR WITH THE ADMINISTRATIVE SECRETARIES ON 03-01-2011 (10.00 AM)**

PPT of Plg Deptt	is at	Annexure	A
PPT of FD (Status of Audit and Accounts of State PSUs)	is at	Annexure	B
PPT of FD (Status of Adjustment of AC Bills)	is at	Annexure	C
List of Deptts with <u>Zero Expenditure in AP 2010-11</u> is at		Annexure	D
List of Deptts with less than 10% Expenditure in AP 2010-11	is at	Annexure	E

2. Shri D.S. Poonia , Chief Secretary greeted all the Officers present on the occasion of New Year 2011. He informed the Administrative Secretaries of the Pravasi Bharatiya Diwas (PBD) to be held at New Delhi from 7-9 Jan, 2011 and the 6th North Eastern Business Summit (NEBS) to be held at Mumbai from 21-22 Jan., 2011.

3. **State of Preparedness for the Pravasi Bharatiya Diwas and the 6th North Eastern Business Summit :-**

Commr (Home) informed the status of preparedness including details of (a) List Of the State delegation and (b) Preparations for the Exhibition Stall by C&I Deptt).

DECISION TAKEN :

- RC/ DELHI will identify students of Manipur (Delhi-based) for the Pre Conference Interaction with the NRIs of North Eastern Region.
- DIPR shall send adequate number of copies of the Manipur Calendar, 2011 for distribution to VIPs during the PBD.
- Commr Home) to expedite getting the draft Speech of H/CM for PBD approved .
- Tourism, Arts & Culture, YAS to make use of the opportunity to exhibit the tourism potential of Manipur, Handlooms and Handicrafts, Sporting Excellence and rich cultural heritage.
- Commr / YAS to expedite sending photographs of Manipur Sportpersons who have won Gold/Silver/Bronze Medals in the National and International meets for Showcasing them in the Manipur Exhibition Stall at the PBD & NEBS.
- Education, Health and Tourism Deptts to make special efforts to publicize the initiatives of the State Govt. in the respective fields. Deptts advised to distribute booklets portraying their achievements and inviting collaborations/investments.

4. **State of Preparedness for the 6th North Eastern Business Summit (NEBS):**

DECISIONS TAKEN :

- Pr.Secy (C & I) to expedite finalizing the list of the State Delegation with the approval of H/CM.
- Pr. Secy(C&I) to draft Speech for the H/CM be drafted and approval of H/CM be obtained.
- C&I deptt being the nodal for co-ordinating the arrangements for 6th NEBS, C&I deptt to compile the Brochure and ensure timely publication of the Booklet on " **Manipur Investment Profile**".
- JS/Plg to make preparations for the Fashion Show (21-01-2011) to show case the Manipur Handloom Apparels at Mumbai.

5. **Follow-up action taken up by CAF&PD on the Cabinet Secretary's Review meeting at Guwahati and current status of on the Augmentation of Storage Capacity of Food Grains**

DECISIONS TAKEN :

- Commr (CAF & PD) to co-ordinate with Commr (Home) to verify provision 330 Trucks to FCI by the Transport Deptt for Imphal-dimapur-Imphal (NH-39) sector as directed by Union Home Minister.
- Home Deptt, in co-ordination with CAF&PD, to report to the MHA regarding the status of requisition of trucks and the utilization by the FCI. The release of requisitioned Trucks by FCI to be stopped.
- Commr (CAF & PD) to sustain pressure on FCI to stock-up during the current season . MHA be involved in mounting pressure on FCI.
- IOC to commence construction of boundary wall for RFD at Malom without further delay.
- Commr (CAF & PD) to take up the matter of the core work of RFD with IOC and requested for timelines for speedy execution.
- Commr(CAF&PD) to direct all the Petroleum Companies having retail outlets in Manipur (viz) NRL , BPCL, Reliance etc to furnish daily stock status to Shri K.I. Singh, State Coordinator.

6. **Follow-up on the meeting by Union Home Minister on 21-12-2010 & Status of NH-53 & NH-39.**

NH-53:

- PS(Works) will, with approval of Minister(Works) issue orders attaching Shri Kh.Mohori, EE, Jiribam Division with Shri P.N.Yadav, Commander, 765 BRTF, Jiribam as directed by Union Home Minister.
- In respect of the issue of Quarry for the supply of material for the ongoing work, CE, PWD will formally write to CE, BRO, Project Pushpak & Commander, 765 BRTF offering viable sites at Kanglethiombi (290.500 Kms NH 39) ; Barak (145 Kms on NH 53) ; Sekmai Quarry (300 Kms NH 39) ; None (64 Kms on NH 53).

- State P.W.D to assess the ongoing maintenance and upgradation works on NH 53, **especially the deployment of manpower and equipment along the worst 70 Km stretch between Jiribam and Kaiphundai (NH 53)**. Action taken with regard to the strengthening of weak Bailey bridges across Barak, Makru and Irang River to be appraised.
- The Union Home Minister will take-up a review meeting on the decisions taken during the meeting on 21st Dec. 2010. State PWD to take-up field inspections and report status of NH 53 to CS in 1st week of Feb, 2011.
- It is understood that most of the manpower deployed by the B.R.O along NH 53 is on the Assam side and not on the Manipur side. This may be verified during field visits.

NH 39:

- On the Imphal-Mao Stretch (NH-39), the State P.W.D. to sort out the problems with the contractors and expedite the strengthening work.
- State P.W.D to follow-up the on proposal diversions of Mao-Maram stretch with the MoRTH.
- The local disturbances reported between Senapati and Imphal (Km 63-Km 72) to be reported to the Home Deptt/DGP.
- On the Imphal –Moreh side of NH 39, the updated status of the de-sanctioning and alignment issues of Lokchao bridge shall be furnished to the Staff Officer to the Chief Secretary so as to take up the matter with the MoRTH.
- For the Annual Plan 2011, none of the D.P.Rs for SPA road projects have been approved so far. The State PWD & Works Deptt shall take-up the matter immediately with the M/o Finance.

BANKING SECTOR:

- FD to follow-up on the steps taken by SBI for setting-up new Bank Branches at Tuibong and pre-fabricated structure at Tadubi. A report in this regard may be furnished in **the next Monthly meeting** .
- Opening of more ATMs to be followed-up.

CAF & PD:

- D.C(Imphal West) to co-ordinate with Commr (CAF &PD) in respect of the additional land acquisition for having a full- fledged RFD at MALOM .
- Commr(CAF & PD) explained that formal clearance of the FCI is available in respect of sites to be acquired for constructions of Godowns at **CCP, Imphal East and Thoubal**. In respect of Tamenglong, D.C Tamenglong to expedite the negotiations with the local public and communicate to Revenue Deptt. D.C. Chandel to expeditiously consider the proposal of the FCI's preference of Khas land at Chandel .
- Commr(CAF &PD) to inform to Commr(Rev) about the formal clearances given by FCI in respect of sites selected. Commr(Rev) to process for expeditious Land Acquisition.

7.(a) **Preparation for Working Group Discussion for Annual Plan 2011-12.**

- The Working Group Level discussions are to be scheduled in Jan-Feb, 2011.
- Concerned deptts, particularly deptts seeking quantum jump in plan fund allocations, to be ready to justify their proposal in the Working Group Discussions.
- Action taken on the issues deliberated on the last Working Group discussion to be kept ready .
- JS/Plg to work on a short Film and PPT to project the performance under SPA/AP and make-out a case for enhanced allocation for AP, 2011-12.

(b) **Expenditure review of SPA 2009-11:-**

- JD(l) informed the status of expenditure under SPA 2009-10 as:
 - ✓ Fund provided Rs. 610.50 cr.
 - ✓ Amount Drawn Rs. 577.17 cr (94.54%)
 - ✓ Amount lying under MH 8449 Rs 33.33 cr (5.45 %)
 - ✓ For the balance amount lying in MH 8449, the Chief Secretary advised FD to share the break up figure with the Planning Deptt .

- The following deptts have **shown poor performance** in respect of utilizing **SPA (2009-10) funds:**

Name of the Deptt	% Utilised -as on date	Amount under MH 8449(in Rs)
Sports	49.6	15.37 cr
Flood Control	66.33	26.53 cr

- The Chief Secretary Observed that aforementioned deptts to strive to withdraw the amount lying under MH 8449 **latest by 31-01-2011**. Similarly, all pending UCs and PRs shall be submitted to Planning Deptt **latest by 31-01-2011** . This would ensure a strong case in the Working Group discussions with Planning Commission.
- PD/MDS to furnish a feed back on the progress of works taken-up in the Bishnupur District Hospital taken up under SPA 2009-10. Reasons for poor fund utilization and steps being taken to improve the same be apprised to CS.
- **Health Deptt. to recast the D.P.R of JNIMS works** especially the Manpower and Equipment components which may be provided by the State Government in the form of Grant-in-Aid.

(c) **Utilization of Fund under Annual Plan 2010-11**

- **Rs. 716.46 (27.56%) has been utilized as on 30-12-2010 against the approved outlay of Rs 2600 cr for 2010-11.**
- There is an **improvement of Rs.157.2 cr** over the expenditure incurred upto the **end of Nov. 2010.**
- **11 Sectors/ deptts** have reported **zero** expenditure upto the **end of December 2010.** (List of Non-performing deptts is at **Annexure-D.**
- **6 Sectors /deptts** have incurred **expenditure less than 10 %** (List of Poor- performing Deptts is at **Annexure-E.**

Decisions taken :

- All Plan Deptts to make sincere efforts to achieve atleast 50 % expenditure by **31-01-2011**. **Those deptts which have ZERO expenditure on 31-01-2011 may face a cut in Plan Outlay.**
- Reporting system of the RD Monitoring Cell is grossly unsatisfactory. Commr(RD&PR) to ensure the Monitoring Cell to furnish up-dated information to the Planning Deptt in respect of the expenditure incurred (especially BRGF releases).
- Commr (Seri) to include Phase-II of the Sericulture Project under SPA 2011-12 (in the absence of any External Aid from JICA).
- JS/Plg to co-ordinate with the DCs for the release of State Matching Shares under IWDP.

8. Devolution of Powers to the Autonomous Distt. Councils :

- Pr.Secy/TD & Hills informed that out of 26 Deptts only 18 deptts have issued orders.
- List of deptts which have not complied with the Cabinet Decision dt 03-11-2010 on devolution of powers includes -
 - i) Forest.
 - ii) Horticulture & Soil Conservation .
 - iii) Industries.
 - iv) Minor Irrigation.
 - v) PWD.
 - vi) Power
 - vii) Vety & AH
 - viii) DP
- The Chief Secretary advised that the aforementioned deptts to expedite the issuance of orders for devolution of powers to ADCs.
- Pr.Secy (TD & Hills) to furnish a report on the status of the Devolution and request the H/CM to take up a meeting with the Deptts which have not yet issued the orders.

9. Status of Updation of Accounts & Audit of State PSUs

- In the next Monthly meeting FD to make a PPT in which each of the State owned PSU may be given a separate slide and the issues related to them may be analysed.
- **Non-Submission of Action Plans by MTDC,MFIC,MANIDCO,MFDC is viewed seriously** as this would hamper any follow-up.
- MTDC & MPHDC to pay extra attention towards getting their **Internal Audits done** as this is found **unsatisfactory** .Improved performance may shown during the next Monthly meeting.
- **MANIDCO and MHHDC to request AGs office to expeditiously offer their comments to the Statutory Audit so that A.G.M could be convened immediately.**

- The Corporations which are applying for **Easy Exit** (viz) Manipur Spinning Mills Corporation , Manipur Cycle Corporation, Manipur Cement Corporation ,Manipur State Power Corporation may have to **get ADs "NOC" for application under Easy Exit Scheme**, AD may, thereafter prepare the Cabinet Memorandum and seek FD's concurrence especially for the issue of clearance of accumulated liabilities and then propose the matter for the consideration of the Cabinet. **This may be expedited as the window available for availing the scheme is limited (till the end of Jan 2011).**

10. **Status of Adjustment of AC Bills :-**

- Commr (FD) informed that :-

- ✓ DCC bills adjusted in last one Month is for Rs. 97.81 cr.
- ✓ DCC bills **pending with AG Office is for Rs 204.12 cr.**
- ✓ Unadjusted AC Bills is for Rs 875.21 cr.

- **No adjustments have been carried out in respect of the following deptts:**

- i) Social Welfare.
- ii) Veterinary.
- iii) Relief.
- iv) Distt. Administration.
- v) FCS.
- vi) Settlement.
- vii) RD
- viii) Tourism.
- ix) MoBC

- The aforementioned deptts are advised to improve their performance considerably **before the next Monthly meeting** . Non-Submission of Bills and Vouchers for long time indicates the possibility of defalcation by the DDOs. Hence this issue needs to be seriously viewed by the Administrative Secretaries.
- FD to clarify on the unadjusted balance of Rs 7.50 cr indicated against "Sectoral Development" the AD concerned should be indicated specifically.
- CAF&PD to cross check with the AGs Office in respect of the adjustment done in the previous month (Dec. 2010)
- DC/Tamenglong to ensure that adequate attention is paid towards adjustment of AC Bills in respect of MP-LAD scheme and DRDA Administration.

11. **Recovery of outstanding dues to be paid to NBCFDC by MTDC**

- MTDC's performance for the month of Dec.2010 found **unsatisfactory. Only Rs 42,500/- was recovered against the target of Rs. 8.7 Lakhs.**
- The Chief Secretary further reiterated that incase the amount is found to be irrecoverable from the loanees, **those who are responsible for the disbursements of such bad loans must be held responsible Manipur Personal Liability Act.**

12. **Presentation on the District Innovation Fund (DIF) under the 13th Finance Commission Award**

- Joint Secretary / Planning made a PPT presentation in which the details of the District Innovation Fund were explained .
- JS/Plg informed that the DIF will be @ Rs 1 cr per distt.and it is to be utilized for increasing the efficiency of Capital Assets already created and fill in vital gaps in Public Infrastructure already available in the District, but could not be utilized for want of relatively small investments.
- The proposals given by SPT/Tamenglong / CCP were examined. The Chief Secretary advised the DCs to focus on works which could not be taken up under normal schemes. Sustainability and economic viability of the proposals may be examined by the DCs before submission.
- AD Secretaries may also come up with their suggestions/ proposals in respect of DIF.

13. **Follow-up on the Action points of the 1st Annual Conference of Chief Secretaries :**

- The SO to CS made a brief presentation on the pending action points.
- The Chief Secretary observed that **Power Deptt** and **MANIREDA** to approach the MNRE for increasing the Central share for the Schemes on Renewable Energy from 66.66% to 90% as it is done for other CSS.
- Commr (Forest & Env) to furnish the status of utilization of CAMPA funds and preparation of Annual Plan of Operations for the yrs 2010-11 & 2011-12.
- Commr (SW) to check and inform the status of disabled-friendly Website launched by the Deptt.

14. **Publication of the Items as required under Section 4(1)(b) of RTI Act (Pro active Disclosure).**

- JD/SAT made a PPT presentation on the Section 4(1)(b) of RTI which casts an obligations on each public authority to publish within expiry of 120 days from the commencement of the Act, manuals about their Organization's functions for easy access to citizens and others.
- The Chief Secretary advised that the Deptts shall make a beginning by proactively disclosing the Profile and Activities of the Deptts .They may host this information in the Manipur Govt. website manipur.nic.in .In this regard **Shri Bikramjit Singh, Informatics Officer, DIT, Manipur 4th Floor, Western Block , New Sectt. (Contact No: 926040398).**

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15. The next monthly meeting will be held on **Tuesday, 08-02-2011** at **10.00 am** in the Conference Hall, Old Sectt.

16. The meeting ended with a vote of thanks.

Sd/-
(D.S.Poonia)
Chief Secretary, Manipur.

Imphal , 06-01-2011

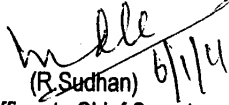
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3. All Pr.Secretaries/ All Commissioners/ All Secretaries
4. All DCs
5. All HODs
6. MDs of all PSUs
7. JD, Plg(M/I/K)

Copy for information to :

Secretary to Hon'ble Chief Minister, Manipur.


(R.Sudhan) 6/1/11
Staff officer to Chief Secretary,
Govt of Manipur.