

**GOVT. OF MANIPUR**  
**OFFICE OF THE CHIEF SECRETARY**

**MINUTES OF THE XX<sup>th</sup> MONTHLY MEETING CHAIRED BY SHRI D.S.POONIA, CHIEF SECRETARY  
GOVT. OF MANIPUR WITH THE ADMINISTRATIVE SECRETARIES ON 08-02-2011 ( 10.00 AM )**

Shri D.S.Poonia , Chief Secretary welcomed the Officers present. He informed the Administrative Secretaries about the visit of the President of India, Smt. Pratiba DeviSingh Patil , to Manipur on 11<sup>th</sup> and 12<sup>th</sup> March 2011( *now re-scheduled to 10<sup>th</sup> & 11<sup>th</sup> March, 2011* ) .

**1. Visit of the H/President of India to Manipur**

**Decisions Taken**

- Administrative Secretaries to suggest Projects for which either the Foundation Stone can be laid or Inaugurated by the HE President during her forthcoming visit.
- NIT, Lamphelpat, Imphal and the Info. Technology Park, Mantripukhri were tentatively identified for Foudation Stone laying and the IT Deptt's State Data Centre was identified for Inuguration by HE President. Commissioner (Hr. & Tech) and Spl Secretary (IT) to proceed further in consultation with CS & CM.
- GAD may co-ordinate with Social Wefare Deptt. for inviting Chairpersons of the State Social Welfare Board and State Women Corporation for calling on HE President. Similarly, all DCs be contacted for identifying and furnishing names of credible Women SHGs for meeting HE President. Community based Organisations fro a cross-section may also be encouraged.
- GAD to immediately move for declaration of the Visiting VVIP as State Guest. A Tentative Minute-to-Minute Programme may be prepared by GAD. GAD to co-ordinate with Arts & Culture Deptt for a composite cultural programme depicting culture of both Hill & Valley people. GAD shall also plan in advance for arranging suitable gifts .GAD in co-ordination with Arts and Culture Deptt may make necessary arrangements .

- Security co-ordination meeting in respect of the visit of the VVIP will be taken-up separately.

## 2. Annual Plan 2011-12 (Follow-up of the Working Group Discussions .)

### Issues :

The Chief Secretary informed that the meeting of H/CM with DCH, Planning Commission for finalization of our Annual Plan,2011-12is scheduled on 21-02-2011 at 3.30 PM. The Chief Secretary also informed that during the Wrap-up meeting on 03-02-2011 Member (Planning Commission. ) had expressed concerns over the following issues :

### Agri & Allied Activities :

- Low Productivity and Cropping Intensity. Effort to be made to attain Self Sufficiency in Agricultural Production .
- **Poor Implementation of RKVY .**
- To prepare Master plan /Perspective plan for Food grain Production and furnish a report to Planning Commission.

### ➤ Irrigation , Flood Control and Minor Irrigation :

- Poor Coverage of Irrigated Area.
- **Poor Utilisation of AIBP funds .**

### ➤ Education ( S)

- **Poor utilisation of SSA funds .**
- To increase the coverage of SSA in the Hill Areas.

### ➤ Health :

- **Deterioration of Health Indicators like IMR , Institutional Deliveries.**
- Data reliability and **poor utilization of funds under NRHM.**
- Effort to accelerate PPP model in Health care

### ➤ Rural Development :

- **Poor Coverage under IAY.**
- **Slow progress of works under PMGSY .**

**Decisions Taken :**

- Concerned Deptts to furnish updated status Notes on the above areas of concern **immediately** to JS/Planning for use in meeting on 21Feb.
- All deptts to furnish pending U.C.s to Planning Commission & concerned Central Ministries immediately under intimation to the Planning Department .
- FD to come up with concrete strategy/plan for improving the Resource position.
- Spl.Secretary/Planning to convene meeting with HODs of the Line Deptts to examine the concerns expressed by the Member /Planning Commission.
- The C.S viewed seriously the absence of any representative of C&I Deptt despite repeated clear instructions.

**3. Screening of the Promotional film "MANIPUR FORGING AHEAD" and Feed back for improvement .**

**Decisions Taken :**

- The Film shall take only 8 minutes at the maximum. Time Slot allotted for Road Projects be increased and time for Power Sector be rationalised. Inputs on Skill Development Initiatives be included. Also short clips on TMNE/Horticulture and Flagship Programmes like NREGS, ICDS etc be included.
- Emphasis on Connectivity (Road projects) may be more on National Highways rather than on PMGSY . Sub-Titles in English will be necessary to translate interviews.
- Focus should be more on the projects for which works has been completed or nerly completed.
- Captions from the Planning Calendar,2011 may be used .

**4. Expenditure Review of SPA, 2009-11; Utilization of Fund under AP 2010-11.**

**SPA 2010-11 :-**

- JD(I), Plg informed the status of SPA 2010-11 as :

✓ Funds under SPA 2010-11	Rs.660 cr.
✓ Funds sanctioned by the Plg. Commn.	Rs.581.05 cr
✓ Funds released by MOF	Rs.515.05 cr
✓ Fund yet to be sanctioned by PC	Rs.78.95 cr
✓ Amount utilized	Rs.80.98 cr
	Health- Rs 51.72 cr

LDA - Rs 22.8 cr

MDS - Rs 6.46 cr

- The Chief Secretary expressed serious concern over the delay in obtaining release of SPA funds (2010-11), despite the fact that the 10<sup>th</sup> Month of the Financial Year is running .
- The Planning Department to write to the Planning Commission (on 08-02-2011 )regarding the release of the balance SPA 2010-11 funds . RC/Delhi to be mobilised to follow-up the releases with Plg Commn and Ministry of Finance .

#### Expenditure review of SPA 2009-11:-

- JD(I) informed the status of expenditure under SPA 2009-10 as:

✓ Fund provided	Rs. 610.50 cr.
✓ Amount Drawn/utilised	Rs. 577.17 cr ( 94.54%).
✓ Amount under MH-8449	Rs. 19.86 cr ( 3.44 %).
✓ UC&PR Submitted to the PC	Rs . 461.24 cr(75.55 %)
✓ UC&PR pending with the Deptts	Rs 149 cr( 24.45%)

- The following deptts have shown poor performance in utilizing SPA (2009-10) funds:

Name of the Deptt	% Utilised -as on date	Amount under MH 8449(in Rs. )
Sports	49.58 %	15.63 cr
School Edn-S	88 %	2.53 cr

- The Chief Secretary observed that the two deptts shall strive to bring the amount lying under MH 8449 to " Nil " latest by 28 -10-2011 . Similarly all pending UCs and PRs shall be submitted to Planning deptt latest by 28-02-2011 .

#### Utilization of Fund under Annual Plan 2010-11

- Rs. 1004.94 cr (38.6% of the approved outlay & 67 % of the actual release by GOI ) has been utilized as on 31-02-2011 against the approved outlay of Rs 2600 cr for 2010-11.
- There is an improvement of 288.48cr over the expenditure incurred upto the end of Dec 2010.
- 3 Sectors/ deptts have reported zero expenditure upto the end of Jan. 2011.The Non-performers are-
  - Jail.
  - Fire Services.
  - Finance

- 3 Sectors /deptts have incurred expenditure between 1% and 10 % .The List of Poor-performing Deptts .
  - Sericulture
  - Legal Aids & Services.
  - Labour.
  - Minor Irrigation.

**Decisions taken :**

- GAD to expedite deposit of Plan Funds for Capital works with PWD in consultation with FD without further delay .
- Home Deptt to immediately move for Security clearance for the installation of Jammers .
- Concerned deptts to incur expenditure from the State matching Share provided to them for the Centrally Sponsored Schemes, **before 28-02-2011**.
- Deptts to make sincere efforts to achieve atleast 50 % expenditure by **28-02-2011**.
- As the allocation of funds under the AP 2010-11 for RKVY is pending and is subject to , clarifying the discrepancies related to the Amount for which UCs are furnished, Commr (Agri) to ensure that UCs are furnished to Ministry of Agriculture immediately ( **on 08-02-2011** ).
- Forest Deptt to come –up with proposals for Externaly Aided Projects. Plan funding can go up if External funds are accessed.
- All Deptts. to furnish the information related to Revised Estimate to F.D , Planning Deptt to furnish a consolidated picture of the Revised outlays to the FD( for the preparation oncoming Budget Session 2011.)
- All Deptts to ascertain the availability of earmarked funds from the Line Ministries of Govt. of India and submit Adjustment proposal to the Planning Deptt. by the **28-02-2011** or else proportionate cut is to effected towards the balance non- available amount
- FD to play pro-active role to assist in timely release of Plan Funds , if necessary , by calling AD Secretary and HOD for discussion instead of repeated back references.

**Preparation of 12<sup>th</sup> Five Year Plan ( 2012-17 )**

**Decisions Taken :**

- Comments and views related to specific challenges concerned with different line deptts are to be submitted to the Planning Department **by 10-02-2011** .
- Planning and Labour Deptts to furnish comments in respect of "Enhancing Skills and Faster Generation of Employment" – it shall be ensured that Skill Development receives more importance in the 12<sup>th</sup> Five Year Plan .

5. Follow-up on the decisions taken in the Union Home Minister's meeting at Delhi on 21<sup>st</sup> Dec, 2010:

Decisions Taken :

- State Works Deptt to obtain periodical feedback from Shri Kh. Mohori Singh ,E.E.,P.W.D (JBM) , the Nodal Officer attached with the 765 BRTF , regarding the deployment of Equipments and Manpower in the worst stretches of NH 53 ( Km 130-Km 142 near Barak & Km 147-Km 155 near Shanti Khunou ).A report in this regard shall be furnished to the Chief Secretary and Home deptt for taking up during the next HM's meeting .
- Home Department to obtain the Report of Dr. Mehanathan /Dir ,MHA in respect of his inspection of NH 53 .
- MD/MPHC to formally submit the proposal, in respect of Boundary wall Construction of Airport to the Ministry of Civil Aviation, so that at least Approval-in-Principle may be obtained and work can begin . A copy be endorsed to the Chief Secretary .
- Commr ( CAF &PD ) and Dir ( CAF &PD ) shall follow-up the availability of LPG in the State as stock position of LPG is fast deteriorating .
- As FCS has taken up the responsibility of filling up the FCI Godowns at Sangaiprou and Ukhrul, FCS Deptt is to ensure that sufficient stock is always available in these Godowns ( For ex. On 25-01-2011 , Stock Position of Rice in FCI Godown in Sangaiprou is only 1572 MT out of the total Capacity of 12,500 MT ) .
- In respect of Construction of FCI Godown at CCpur, FD to moderate and approve the Land Rate per sq.foot so that Award **under Section 11 may be announced by the Collector .**
- PD/MDS to parallelly prepare and submit the estimate for the Construction of the FCI Godown at CCpur to the Ministry of Consumer Affairs and Public Distribution .
- Commr (CAF &PD) and Dir (CAF &PD ) to follow up the proposals submitted by the DC/Tml to FCI for obtaining formal approval. Similarly in case of Thoubal, though FCI has accepted the site at Waithou, the same has not been formally communicated to the State Govt.
- For the two proposed (1000 MT) Godowns at Parbung and Keiphundai ( perennially food deficit areas ), a strong case is to be presented during the next HM's meeting.

Commr ( Home ) to immediately draft a letter from the H/CM to Hon'ble Union Home Minister seeking deployment additional CPMFs for the Security of the Railway Project .

- FD to sustain pressure on the SBI so as to expedite SBI Bank Branches at Tuibong and Tadubi.
- Opening Bank branches in the unbanked Blocks being the weakest spot in the developmental initiatives of the Govt., FD to take up the matter with RBI, Central Office,Mumbai.

- Convenience of the Union Home Minister for taking up the 2<sup>nd</sup> review meeting around 21<sup>st</sup> February 2011 may be ascertained by the Commr ( Home ).

#### **6. Review of the Progress of Works on NH -39 and NH-53**

##### **Decisions taken :**

- The Chief Secretary expressed concern over the poor progress of work on upgradation of NH-39 (Imphal-Mao). The Status of execution may be reported to the Chief Secretary by **28-02-2011**
- Works deptt to follow up the DPRs submitted to MoRTH for the Mao-Maram Stretch and inform the status to the Chief Secretary by **28-02-2011**
- Pr.Secy ( Works ) to take-up a meeting with DC/TML, B.R.O & P.W.D and follow-up the works taken up on the Weak Bailey and Hamilton Bridges to increase the Load bearing capacity to 70 MT. Pr Secretary (Works) will co-ordinate and ensure the BRO work on NH-53 is not disrupted by those claiming land compensation. He will co-ordinate with DC /Tml to sort out the Land matters
- Commr ( TD & Hills ) informed that out of the 26 deptts ,the following three deptts have not issued the Orders for devolving Power and Responsibilities:
  - PWD
  - Power
  - Vety & AH.
- The Chief Secretary observed that as there is undue delay in implementing the Cabinet decision regarding the Devolution of Powers by the aforementioned three deptts, H/CM may be apprised by the TD&Hills deptt for taking up the matter before the Cabinet for its review .
- Commr (RD&PR ) may issue directions to DCs for utilizing the DRDA staff for executing the programmes like NREGS and the ongoing MsDP schemes.

#### **7. Action Plan for recovery of dues to be paid to National Backward Classes Finance and Development Corporation (NBCFDC)**

- MD/MTDC informed that Rs 1,01,337 /- only was recovered in the Month of Jan. 2011 against the target of 8.7 Lakhs .
- The Chief Secretary further reiterated that incase the amount is found to be irrecoverable from the loanees , those who are responsible for the disbursements of such bad loans must be held responsible Manipur Personal Liability Act.

- In the next Monthly meeting MD/MTDC has to present the details in terms which Officers distributed how much of these loans.

**Recovery of Outstanding dues to be paid to National Scheduled Tribes Finance & Development Corporation ( NSTFDC)**

- MD/MTDC informed that the total outstanding dues to NSTFDC is Rs 7.59 cr . Against which MTDC has recovered a sum of Rs 8,15,390/- only from the NSTFDC Loanees.
- The Chief Secretary has observed that the recovered amount shall be credited to the account of NSTFDC and a copy of the Bank Draft shall be furnished to the Staff officer to Chief Secretary .
- The Chief Secretary observed that MD/MTDC will come up with an Action Plan for recovering the outstanding dues and furnish the same to the Staff Officer to the Chief Secretary by **17-02-2011**.

**8. Status of Updation of Accounts & Audit of State PSUs**

- Non-Submission of Action Plan for Accounts and Audit the following PSUs is viewed seriously .
  - Manipur Food Industries Corporation .
  - Manipur Pulp & Allied Products Ltd.
  - Manipur Plantation Crops Corporation.
  - Manipur Agro Industries Corporation
- The aforementioned PSUs shall furnish the action plan to the FD under intimation to the Chief Secretary latest by **14-02-2011**.
- The absence of MD /Manipur Pulp & Allied Products ,Shri Dhiren Singh & MD/Manipur Handloom &Handicrafts Dev Corpn , Shri Nilamani Singh from attending the Monthly meeting is viewed seriously . Pr.Secy ( C&I ) shall explain the reasons for the absence of these Officers in the Monthly Review Meeting .
- PSUs which are found not adhering to the action Plan submitted by them (viz)
  - Manipur Police Housing Corporation
  - Manipur Handloom &Handicrafts Dev Corpn.

shall furnish revised action plan to the FD latest by **15-02-2011**.

- The following PSUs shall expeditiously avail the Easy Exit Scheme . The ADs shall have a concrete assessment of assets and liabilities of the PSU made before opting for the Easy Exit Scheme.
  - Manipur State Power Development Corporation .
  - Manipur Spinning Mill Corporation.
  - Manipur Cycle Corporation .



- Manipur Cement Corporation.
  - Manipur Pulp & Allied Products corporation.
  - Manipur Plantation crops corporation.
  - Manipur Agro Industries Corporation.
- The Corporations which are applying for Easy Exit may have to get ADs approval for application under Easy Exit Scheme, AD may thereafter prepare the Cabinet Memorandum and seek FD's concurrence especially for the issue of clearance of accumulated liabilities and then propose the matter for the consideration of the Cabinet .

9. **Status of Adjustment of AC Bills :-**

- Commr ( FD ) informed that :-
- ✓ DCC bills adjusted in last one Month is for Rs. 32.83 cr.
  - ✓ DCC bills pending with AG Office is for Rs 172.18 cr.
  - ✓ Unadjusted AC Bills is for Rs 846.08 cr.
- No adjustments have been carried out in respect of the following deptts:
- i) Health.
  - ii) Tourism
  - iii) Police
  - iv) Relief
  - v) Transport
  - vi) CAF&PD
  - vii) Distt Admin
  - viii) MoBC
- Absence of the Commr( Tsm ) from attending the Monthly meeting is viewed seriously .
- The following departments shall furnish the Action Plan to the FD **latest by 15-02-2011**
- Tourism
  - MoBC
  - IT
  - Distt.Admin.
  - Transport
  - FCS
  - Arts & Culture
  - Relief & Disaster Mgmt
- The aforementioned deptts are advised to improve their performance considerably **before the next Monthly meeting** . Non-Submission of Bills and Vouchers for long time indicates the

possibility of defalcation by the DDOs. Hence this issue needs to be seriously viewed by the Administrative Secretaries.

- CAF&PD to entrust the task of adjustment of AC Bills to the Dir/ CAF&PD and follow-up the same .
- DC/ Tamenglong to ensure that adequate attention is paid towards adjustment of AC Bills in respect of MP-LAD scheme and DRDA administration .
- Commr ( R&DM) shall fix deadlines and follow-up with the D.Cs for obtaining the pending vouchers related to the funds allotted for R&DM.
- Commr (FD ) to look into the issue of increasing the ceiling of AC withdrawal from 40% to 60 %..
- FD may also check with the Treasury Department regarding the issue of not allowing the subsequent withdrawal ( after the initial release of 40 % against the AC Withdrawal) without the submission of the vouchers for the initial release .

#### **10. Implementation of IWMP in the Districts .**

##### **Decisions taken :**


- D.Cs to be the PIAs for the IWMP .
- The SLNA shall issue orders for the Constitution of Watershed Cell cum Data Centre at the District Level . The Order may also indicate the category of the Staff who can be locally recruited at the District level and the establishment cost to be met through SLNA/IWMP.
- As an interim measure for the preparation of DPRs the Technical expertise of SLNA may be utilized by the D.C.s for the preparation of D.P.Rs.
- DCs to furnish have the MOU with the SLNA /IWMP signed by **17-02-2011**.

#### **11. District Innovation Fund (DIF) under the 13<sup>th</sup> FC Award.**

- DCs may avoid proposing work involving huge construction works as the purpose of this scheme is to fill the vital gaps in infrastructure having visible social impact.
- DCs shall also justify the proposals submitted by them specifying the innovative component of the proposal.
- The agreed Action Plan may be sent by the Planning Department to FD latest by **17-02-2011** for obtaining the approval of the High Level Monitoring Committee for the 13<sup>th</sup> Finance Commission .

The next monthly meeting will be held on **Monday, 07- 03-2011 at 10.00 am** in the Conference Hall, Old Sectt.

11. The meeting ended with a vote of thanks.

  
(D.S.Poonia) 18/2  
Chief Secretary, Manipur

Imphal , 18-02-2011


No.1/CS/PERS/2010

Copy to :-

1. All Pr.Secretaries/ All Commissioners/ All Secretaries/All Special Secretaries .
2. All DCs
3. JD,Plg( M/I/K)
4. MD of all PSUs
5. PD/MDS

Copy for information to :

Secretary to Hon'ble Chief Minister , Manipur.

  
(R.Sudhan) 18/2/11  
Staff officer to Chief Secretary.