

GOVERNMENT OF MANIPUR
OFFICE OF THE CHIEF SECRETARY

**MINUTES OF THE XXVth MONTHLY MEETING CHAIRED BY SHRI D.S.POONIA,
CHIEF SECRETARY GOVT. OF MANIPUR WITH THE ADMINISTRATIVE SECRETARIES
ON 07-07-2011 (10.00 AM)**

Shri D.S. Poonia, Chief Secretary welcomed all the Officers present. Following issues were discussed in the meeting:

1. Procedure for responding to VVIP references from Raj Bhavan.

- AD's to adhere to the procedure for responding to VVIP references from Raj Bhavan.
- AD's to get draft reply approved by Hon'ble Minister of the department, then, approval of Hon'ble C.M be obtained through Chief Secretary.
- All information to Raj Bhavan shall be sent with the prior approval of Hon'ble C.M.

2. Expenditure Review.

A) Status of utilization of fund under AP 2011-2012 is as follows

Approved outlay	: Rs.3210 Cr
SPA / SCA	: Rs.800 Cr
Advance SPA	: Rs.300 Cr
Expenditure upto 30-06-2011	: Rs.73.79 Cr (2.30 %)

- Flood Control, Water Supply, PAB have not incurred any expenditure in 2011-12
- Forest, Agriculture, Sericulture, RD& PR, Social Welfare, Police Housing, Welfare of SC &ST, Technical education, failed to report.

Decisions taken:

- Spl. Secy (Planning) to work on online submission of expenditure reporting by line departments.
- Administrative Secretaries to conduct internal review meetings prior to monthly meeting.
- Pr. Secy (RD &PR) and Comm. (Hills) to take meeting with all ED's/DRDA prior to monthly meeting. ED's/DRDA to ensure timely submission of monthly expenditure reports to Pr. Secy(RD&PR)
- Planning department to move note to review the expenditure of those departments who have reported "0" expenditure so far.

B) TSP monitoring 2010-11.

Decisions taken:

- Hill department to be the nodal department to monitor TSP.
- Concerned AD to report expenditure incurred in hill districts under Centrally Sponsored Schemes as well as under the money released by Finance Commission, to JD(K)/Planning by **15/07/2011**
- Spl.Secy (Planning) to chair a meeting with the HOD's/Nodal officers, dealing with RKVY, of Horti, Fisheries, Forest, Agriculture for compilation of flow of funds under RKVY .

C) Status of utilization of fund under SPA 2009-10

Fund provided : Rs.610.50 Crs
Amount drawn/utilized : Rs.592.34 Cr (97.02 %)
Amount under MH-8449 : Rs.17.19 Crs (2.81 %)
UC & PR Submitted to PC : Rs.511.64 Crs (83.81 %)
UC & PR Pending with Depts : Rs.98.86 Crs (16.19 %)

- MAHUD, Sports, Edn-s, Roads & Bridges, Health, PWD/PAB, Home, Jail, LDA have pending UC's.& PR's.
- No action has been taken by Edn-S and YAS in the month of June to withdraw funds from MH- 8449.

Decisions taken:

- Planning dept to circulate list of issues along with statement of pending UC's & PR's to each AD's
- AD's to indicate the time frame in which UC's and PR's would be submitted to Planning Dept.
- AD's to formally report to Planning dept, the utilization statement for each month.
- Edn-S and YAS to withdraw the funds under MH 8449 and submit the UC's to JD (I)/Planning by **31/07/2011**.

D) Status of utilization of funds under SPA 2010-11 (as on 30-06-2011)

Fund provided : Rs.660.00 Cr
Funds Released : Rs 659.16 Cr
Amount drawn/ utilized : Rs.333.91 Cr (50.59 %)
Amount under MH-8449/8443 : Rs.321.61 Cr (48.73 %)
UC & PR submitted : Rs.18.82 Cr – PAB
Rs.17.49 Cr – R & B
Rs.39.87 Cr – Power

E) Status of submission of DPR's for new projects under SPA/SCA 2011-12.

- Works, Health, Home/Police, School Edn, Technical Edn have not reported any action on Submission of Concept paper/DPR. MDS has pending DPR.

Decisions taken:

- Comm. (Home) to take coordination meeting with the officials of MPHC for expediting DPR submission..
- Planning Dept to coordinate the DPR on up gradation of Hotel Imphal with the proposal to convert the Hotel to 5 Star category.

3. Conversion of AC to DCC bills

Total Amount of AC bills (2003-09)	: Rs.1656.16 Cr
Adjustment done	: Rs 1078.14 Cr (65.09%)
Pending AC bills as on 5/7/2011	: Rs. 578.94 Cr (34.91%)
Unadjusted AC bills for 2010-11	: Rs. 322.39 Cr

- Edn-S, Health, Police, RD, Jails and veterinary have not done any adjustments in the Month of June.
- It was informed that Bills amounting to Rs.96.57 Cr were pending with AG office for clearance.

Decisions taken:

- AD's to follow up for clearance of pending bills at AG office.
- Pri.Secy (Edn-S) to constitute departmental teams for settling pending AC bills.
- Comm. (Health) to follow up with Agencies involved for settling AC bills.
- Forest department to submit UC's to PWD for money received as compensation of NPV of Forest produce
- DG (SAT) to conduct a workshop on conversion of AC to DCC bills involving representatives of AG office, FD &AD's.

4. Public Accounts Committee report on Hot Mix plant at Kakching.

Decision taken:

- Works department to submit the report to H.E. as per procedure, by **15/07/2011**.

5. Updated Accounts of PSU's.

Decisions taken:

- C&I dept to obtain clarification from Ministry of Corporate Affairs on status of preparation of accounts for dissolved companies.
- C&I to explore availing Easy Exit Scheme for MSDPL
- MPHC to set timeline to prepare its accounts.

6. School mapping exercise in the SSA.

- SMD/SSA briefed about the School mapping exercise conducted under SSA to map all the schools with the help of GPS technology.
- Based on this exercise, MHRD, GOI gave approval for 335 new primary schools, 200 up gradations, 158 upper primary schools and 2704 new teachers under SSA.

7. Miscellaneous.

- CAF&PD to expeditiously send its team to Ukhrul, to asses' suitability of alternate site for its godown offered by UTBCR. CAF &PD to formally convey the suitability to DC/UKL.
- DC's of IE, IW, TBL to expeditiously submit the report on encroachment on Panchayat lands to RD&PR.
- All DC's to expedite the OBC certificate verification process to enable MPSC to conduct Combined Civil Services Exm.
- All AD's to take note of O.M issued by DP dt 1/4/2011 relaxing some conditions for making appointments under Die-in-Harness Scheme and expedite the disposal of pending cases.
- Considering the Central legislation on RTE, Edn-S in consultation with law dept to make reference to DP, to apply suitable RR's for Die-in-Harness appointments in Edn-S dept.
- IT dept to upload on website the list of CSC's along with equipments supplied to them, presentation on e-district project and information related to Awareness seminar at Senapati on 16/07/2011.

8. The next monthly meeting will be held on Monday; 08-08-2011 at 10.00 A.M in the Conference Hall, Old Sect.

9. The meeting ended with a vote of thanks.



(D.S.Poonia)

Chief Secretary, Manipur
Imphal, 14-07-2011

No.1/CS/PERS/2011

Copy to:-

1. D.G.P Manipur.
2. Addl Chief Secretary
3. All Pr.Secretaries/ All Commissioners/ All Secretaries
4. All DCs
5. All HODs
6. MDs of all PSUs
7. JD/PIg(M/I/K)

Copy for information to:

Secretary to Hon'ble Chief Minister, Manipur.



(Hrisheekesh Modak)
Staff officer to Chief Secretary.