

GOVT. OF MANIPUR  
OFFICE OF THE CHIEF SECRETARY

**MINUTES OF THE XXI<sup>st</sup> MONTHLY MEETING CHAIRED BY SHRI D.S.POONIA, CHIEF SECRETARY  
GOVT. OF MANIPUR WITH THE ADMINISTRATIVE SECRETARIES ON 07-03-2011 ( 10.00 AM )**

Shri D.S.Poonia , Chief Secretary welcomed the Officers present. Pointing out that with the FY, 2010-11 drawing to a close, all Administrative Secretaries concerned with implementation of major Central Programmes, shall furnish details of funds under programmes like RKVY, AIBP, IAY, NRHM and other flagship programmes awaiting release by Central Ministries to the Resident Commissioner, Manipur Bhawan, Delhi and also follow-up themselves with the Ministries to obtain releases within 31March.

Reminding that we had assured the Planning Commission during meeting (New Delhi: 21-03-2011) between H/CM and Dy. Chairman to furnish the updated status of implementation of SSA, NRHM, and HIV/AIDS, he requested the SPD/SSA, SMD/NRHM and PD/MACS to furnish the details to DR. Sajjad Hassan, SS/Plg for onward submission to Dr. Syeda Hamid, Member, Plg Commission at the earliest.

The short documentary Film "**Manipur Forging Ahead**" prepared by the Plg Deptt was screened. After the screening, it was agreed that in the next such Film the following achievements may be highlighted:

Sports & Youth Affairs,

- Roads & Bridges by BRO, PWD & MSRRDA (PMGSY),
- Skill Development initiatives,
- RKVY/ APDRP (Greater Imphal),
- MGNREGS, IAY etc
- Mini-Secretariats.

**1. Visit of the H.E . President of India to Manipur on 10-11 March 2011.**

Shri. V. V Jmlunmang, Commr ( Home ) / Nodal Officer give a brief report on the preparations in connection with the visit of H.E the President of India .

## 2. Assembly Session ( 8<sup>th</sup> – 25<sup>th</sup> March 2011 )- Attendance of Officers & briefing of H/Ministers.

- Keeping in view the **Assembly Session from 8<sup>th</sup> – 25<sup>th</sup> March 2011** , the Chief Secretary advised the Administrative Secretaries to be present at Imphal and avoid tours and leave during this period.
- All Administrative Secretaries to ensure that through-out the Budget Session, a representative of the Deptt is present in the Assembly to take a note of the daily happenings and brief the Administrative Secretary/ HOD immediately.
- All Administrative Secretaries to brief H/Ministers well in advance on the issue concerning their deptt.
- The Administrative Secretaries shall be **personally present** in the Officials Gallery of the Assembly to assist their respective H/Ministers when Demands for Grants and Questions, Calling Attention Motions, Cut Motions etc relating to their Deptt. are taken up in the Assembly for discussion.
- All Administrative Secretaries shall also keep H/CM and CS of any important issues that come up in the Assembly during the Session.

## 3. Expenditure Review of SPA, 2009-11; Utilization of Fund under AP 2010-11.

### SPA 2010-11 :-

- SS/Plg informed the status of SPA 2010-11 as :

✓ Funds under SPA 2010-11	Rs.660 cr.
✓ Funds sanctioned by the Plg. Commn.	Rs.660 cr ( 100% )
✓ Funds released by MOF	Rs.576.89 cr ( 87.4 %)
✓ Fund yet to be released by MOF	Rs.83.11 cr ( 12.6 %)
✓ Amount utilized	Rs.8188 cr( 12.41 cr )
	Health- Rs 51.72 cr
	LDA - Rs 22.8 cr
	MDS - Rs 6.46 cr
	Jail - Rs 0.90 cr

- The Chief Secretary expressed concern over the delay in obtaining release of SPA funds (2010-11), despite the fact that the 12<sup>th</sup> Month of the Financial Year is running.

- The Planning Department to co-ordinate with Shri. Rakesh Ranjan, Resident Commissioner for obtaining release of the balance SPA,2010-11 funds for the Capital Project (Rs 28.79 cr), PWD Guest Houses (Rs 2.60 cr) and the Sewerage Project (Rs 51.72 cr).

#### Expenditure review of SPA 2009-10:-

- JD(I) informed the status of expenditure under SPA 2009-10 as follows:

✓ Fund provided	Rs. 610.50 cr.
✓ Amount drawn/utilised	Rs. 577.17 cr ( 94.54%).
✓ Amount under MH-8449	Rs. 19.86 cr ( 3.44 % ).
✓ UC&PR Submitted to the PC	Rs . 461.24 cr(75.55 %)
✓ UC&PR pending with the Deptts	Rs 149 cr( 24.45%)

- The following deptts have shown poor performance in utilizing SPA (2009-10) funds:

Name of the Deptt	% Utilised -as on date	Amount under MH 8449(in Rs. )
Sports	49.58 %	15.63 cr
School Edn-Schools	88 %	2.53 cr

- The Chief Secretary advised Shri. L. Lakher, Commr (YAS) and Dr. J. Suresh Babu, Pr Secy (Edn-S) to draw the balance amount lying in deposit under MH 8449 **within 31 -03 - 2011**. Similarly all pending UCs and PRs shall be submitted to Planning deptt **latest by 31-03-2011**.

#### Utilization of Fund under Annual Plan 2010-11

- Rs. 1020.46 cr (39.25% of the approved outlay & 67 % of the actual release by GOI ) has been utilized as on 28-02-2011 against the approved outlay of Rs 2600 cr for 2010-11.
- There is an improvement of 15.52 cr over the expenditure incurred upto the end of Feb. 2011.
- The Chief Secretary advised that the efforts shall be towards getting the balance funds released from GOI.
  - All Administrative Secretaries concerned shall strive to submit pending UCs/clarifications sought to the Line Ministries and MOF.
  - Inform RC/Delhi about the status of pending releases and pursue the matter through him.
  - Concerned Officers may be deputed to Delhi for submission of UCs/Progress Reports and ensure release of funds within 31-03-2011.

- Chief Secretary expressed serious concern that under AP-2010-11, the following funds are still pending for release by GOI:

Project /Deptt	Balance Release Pending ( in Rs )
a) AIBP (Thoubal Project )	Rs 52 cr
b) AIBP ( Minor Irrigation Project )	Rs 50 cr
c) MAHUD (JNNURM )	Rs 47.64 cr
d) RKVY ( Agri )	Rs 18.61 cr
e) AIBP ( Dolathaibi )	Rs 16.95 cr
f) BRGF	Rs 15.29 cr

#### AP 2011-12 ( Next Steps )

- SS/Plg informed that :
- the Sectoral allocation for AP 2011-12 have been indicated to all the deptts
  - All Administrative Secretaries are to submit Recast Plan 2011-12 to the Planning Deptt latest by **15-04-2011**.
  - All Deptts to specifically indicate the scheme wise flow of funds to TSP & SCSP ( these are to be proportionate to the total population of ST s& SCs )
- The Chief Secretary advised that as the Sectoral allocation has been decided, SS/Plg may prepare a detailed report for submission to the Hill Areas Committee .

#### Monitoring and Implementation :-

- the Monitoring Cell of RD Deptt ( TPP & SCSP )
- ✓ SS/Plg informed that the existing reporting mechanism of Monitoring Cell of RD&PR is not reporting progress of implementation of the 20-Point Programme. This should be done.
- ✓ Pr.Secy ( RD &PR ) agreed to revamp the existing structure of the Monitoring Cell immediately.
- ✓ Chief Secretary advised that a web-based monitoring may be put in place. DIT can help.
- ✓ DIT, in consultation with the line deptts, to work out plan of action for an online feed-back from all concerned Line deptts
- **Monitoring the submission of reports to be incorporated in the monthly report to HE Governor:**

- ✓ All depts to identify Nodal Officers and to inform JD(M), Plg Deptt. within one week
  - ✓ JD(M), Plg Deptt. to co-ordinate with these nodal officers for the preparation of Governor's report.
  - ✓ A system of parallel reporting should be put in place wherein depts furnish reports to their respective Line Ministries in GOI and also furnish the same information to the Planning Deptt so that conflicting reporting is avoided.
- The Chief Secretary also observed that the services of NeDFI may be roped in for the purpose of monitoring the implementation of important SPA funded projects to begin with.
  - He offered the services of the State Academy of Training (SAT) for conducting sensitization/training/capacity building programmes including provisions of RTI Act.

#### 4. Status of Updation of Accounts & Audit of State PSUs .

- The following State PSUs are not adhering to the Action Plan submitted by them:
  - **Manipur Police Housing Corporation**
  - **Manipur Handloom & Handicrafts Dev Corpn.**
  - **MANIDCO**

They shall furnish revised action plan to the FD latest by **20-03-2011**.

- Manipur State Power Development Corporation to expeditiously avail the Easy Exit Scheme (EES).
- **Procedure under EES**
  - Company shall make an application in Form EES 2011 electronically accompanied by filing fee of Rs 3000/-
  - Must submit " No Objection Certificate" issued by the AD.
  - Form must be signed by a Director duly authorized by BOD.
  - Form must be certified by a CA or CS in whole time practice .
  - Affidavit to the effect that the company has not carried any business after 01-04-2008.
- Indemnity Bond to the effect that any losses, claims and liabilities will be met by the Directors even after the name of the company is struck off .
- Commr ( FD ) to follow up with Dy. CAG in respect of delay in the preparation of Statutory Audit report for the following PSUs :

- MTDC
- Manipur Handloom and Handicraft Development Corporation
- MANIDCO
- Manipur Film Development Corporation .

- Commr ( FD ) to take up a special review with the MDs of the above PSUs and indicate the issues for non preparation of SA reports in the **next Monthly meeting** .

**5. Status of Adjustment of AC Bills :-**

- Commr ( FD ) informed that ( as on 04-03-2011 ) :-
  - ✓ Total Amount of AC Bills is Rs 1687.46 cr ( from the yr 2003 to 2011)
  - ✓ Adjustment done so far Rs 847.44 cr
  - ✓ Unadjusted AC Bills is for Rs 840.02 cr.
  - ✓ DCC bills adjusted in last one Month is for Rs. 19.83 cr.
- The following Deptts have not carried out any adjustments:
  - i) Tourism
  - ii) MOBC
  - iii) DIT
  - iv) Distt Admin
  - v) Transport
  - vi) FCS
  - vii) Social Welfare
  - viii) Arts & Culture
  - ix) Election
  - x) Manipur Fire Services.

**The Administrative Secretaries and HODs were advised once again to pay personal attention and ensure that the pendency in respect of AC/DCC Bills is reduced in a time-bound manner. There shall be definitive progress every month. The lack of progress shall be reflected in the ACRs/PAR of the HODs and Admin Secretaries.**

- Repeated absence without any intimation of Shri. Kh. Panmei, DC/Tamenglong and Shri. RK Dinesh, DC/Thoubal in the monthly meetings was viewed seriously. Staff Officer may send a Note to JS/DP to issue Memos to the two Officers..

- The aforementioned deptts are advised to improve their performance considerably **before the next Monthly meeting**. Non-Submission of Bills and Vouchers for long time indicates the possibility of defalcation by the DDOs. Hence this issue needs to be seriously viewed by the Administrative Secretaries.
- DC/Tamenglong to ensure that adequate attention is paid to the adjustment of AC Bills in respect of MP-LAD scheme and DRDA Administration .
- MAHUD to follow up with the DCs of Hill Districts for early adjustment of Plan funds drawn on AC Bills ( Rs 2 cr each) for Urban Infrastructure.
- FD to follow-up with AG Office the issue of delay inf adjustment of Pending AC Bills for which necessary documents have already been furnished by the Line Deptts to the AG's Office .

**6. Action Plan for recovery of dues to be paid to National Backward Classes Finance and Development Corporation (NBCFDC)**

- A serious view was taken of the absence of MD/MTDC in the meeting.
- Staff Officer to CS to devise and send a proforma to MD/MTDC for furnishing information being monitored in the monthly meetings.
- MTDC Rep. informed that Rs 52,643/- only was recovered in the Month of Feb. 2011 against the target of Rs.8.7 Lakhs .
- MD/MTDC shall report to Addl. Secretary(PIC), FD for action under the Manipur Public Servants (Personal Liability) Act,2005 against MTDC employees responsible for sanctioning loans to individuals who did not have credit worthiness.
- MD/MTDC shall present details of report submitted to Addl. Secretary,PIC.

**Recovery of Outstanding dues to be paid to National Scheduled Tribes Finance & Development Corporation ( NSTFDC)**

- MTDC Rep. informed that the total outstanding dues to NSTFDC is Rs 7.59 cr . Against which MTDC has recovered a sum of Rs 8,15,390/- only from the NSTFDC Loanees.
- The Chief Secretary directed the MD/MTDC to furnish an Action Plan for recovering the balance outstanding dues to the Staff Officer to the Chief Secretary by **26-03-2011**. This will be monitored in all monthly meetings. †

**7. Implementation of NeGP ( National e-Governance Programme ) through Distt. e-Governance Societies ( DeGS).**

- SS/IT informed that DIT is centrally registering the the Distt e- Governance Societies for all nine districts with the DC as Chairperson to monitor implementation of NeGP

- DIT will also move FD to obtain approval for opening of Joint Savings Bank Accounts for each of the nine DeGS.
- Once the DCs open and furnish details of the Bank Accounts DIT will electronically transfer Rs.10lakhs by way of Seed Money into the Account.
- Chief Secretary advised DIT to get the nine DeGS registered and Bank Accounts opened within **31-03-2011**.

#### 8. Installation of SWAN PoPs in the Districts :

##### Decisions taken :

- With most of the DCs changing their office locations from their current location to Mini Sectt Complexes, the change is to be factored in while implementing SWAN PoPs in Districts.
- DCs concerned to ensure that the SDOs of Sawombung, Saikul, Purul and Chakpikarong to furnish a report on the missing Batteries of DG sets meant for SWAN PoPS to Chief Secretary by **20-03-2011**.
- DCs to closely monitor the handing-over and taking-over of SWAN equipments by the NIC to the Nodal Officers of the District and a report in this regard furnished to the Chief Secretary on a monthly basis. This will be reviewed in the monthly meetings.

#### 9. Unlisted Agenda Items :

##### Educational Infrastructure :

- In respect of the Hon'ble Supreme Court's directions to file an affidavit about the Educational Infrastructure –
  - All DCs to validate the survey conducted by the ZEOs and furnish report to the Pr. Secy ( Edn-S ) **immediately** in respect of the existing educational infrastructure and gaps thereof.
  - **Commissioner (SW), as the Nodal Officer to get the Affidavit drafted and put up to the Chief Secretary by 18March,2011** for approval and ensure that the Plg Deptt proposal submitted to M/DoNER for NLCPR funding (RS.137.54crore) for construction of 300 primary school buildings in the five Hill Districts as also the proposals for construction under SSA, RMSA and School Education Deptt to be reflected in the said Affidavit .



**Census Enumeration :**

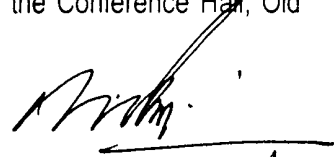
- Regarding the Census,2011 data, the Chief Secretary advised DCs to ensure strict confidentiality .
  - DCs informed that Teams have not been mobilized for Biometric data collection in the following distts: (a) CCpur (b) Tamenglong (c) Ukhrul
  - The Chief Secretary also advised Commr ( Home ) to co-ordinate with BEL, and if necessary seek help of RGI, for mobilizing adequate number of Teams for biometric data collection in all Districts .

**Translation of Constitution of India in Manipuri :**

- The Chief Secretary **expressed grave concern** over the fact that despite number of reminders the progress of the translation work, which is **pending since 1993**, has not been completed by the Law Deptt.
- Secretary (Law) to put up an interim reply to Addl Secretay, Ministry of Law & Justice to the CS by **08-03-2011**.
- Secy (Law) was advised to constitute a Panel of Experts and ensure that the task is completed within June 2011.

The next monthly meeting will be held on **05- 04-2011 at 10.00 am** in the Conference Hall, Old Sectt.

10. The meeting ended with a vote of thanks.

  
(D.S.Poonia)

Chief Secretary, Manipur

Imphal , 14-03-2011

No.1/CS/PERS/2010

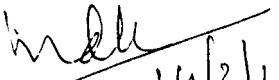
Copy to :-

1. All Pr.Secretaries/ All Commissioners/ All Secretaries
2. Special Secretary (PIg)
3. Special Secretary,DIT

4. RC/Delhi , Manipur Bhawan - Delhi
5. All DCs
6. JD,Plg( M/I/K)
7. MD of all PSUs
8. SPD/SSA
9. SMD/NRHM
10. PD/MACS

Copy for information to :

Secretary to Hon'ble Chief Minister , Manipur.

  
(R.Sudhan) 4/3/11

Staff officer to Chief Secretary.